

**MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF VOLO,**

**MARCH 13, 2007**

**CALL TO ORDER**

The meeting was called to order by President Russell at 7:30 P.M. at the Village Hall Annex, 31726 N. McNally Lane, Volo, Illinois.

**PLEDGE TO THE FLAG**

President Russell led those present in the Pledge of Allegiance to the Flag.

**ROLL CALL**

Roll Call was taken. Present were: President Russell, Trustee Crow, Trustee Wagner and Trustee Wegener. Absent: Trustee Evans and Trustee Grams and Trustee Hill. The Sign In sheet is attached hereto. Staff present was: Village Attorney Nancy Harbottle, Village Administrator Ken Buchardt, Plan Commissioner Bruce Buschick, Administrative Assistant Judy Rutishauser and Village Clerk La Verne Drake. The President declared a quorum present.

**APPROVAL OF MINUTES**

The minutes of the Regular Board of Trustees meeting for Feb. 20, 2007 were presented for review and approval. After review, Trustee Wegener made a motion, seconded by Trustee Crow, to approve the minutes, as corrected. Roll call vote: President Russell aye, Trustee Crow aye, Trustee Wagner aye, and Trustee Wegener aye. Absent: Trustee Evans and Trustee Grams and Trustee Hill.. The President declared the motion approved.

**AT 7:35 P. M. TRUSTEE HILL ENTERED THE MEETING**

The minutes of the Special Board of Trustees meeting for March 27, 2007 were presented for review and approval. After review, Trustee Wagner made a motion, seconded by Trustee Wegener, to approve the minutes, as presented. Roll call vote: President Russell aye, Trustee Crow aye, Trustee Hill aye, Trustee Wagner and Trustee Wegener aye. Absent: Trustee Evans and Trustee Grams.. The President declared the motion approved.

**FINANCIAL REPORT – VILLAGE FINANCIAL DIRECTOR CHERYL GROLLE**

<b><u>NAME OF FUND</u></b>	<b><u>CASH ON HAND</u></b>	<b><u>INVESTMENTS</u></b>	<b><u>FUNDS AVAILABLE</u></b>
GENERAL FUND	\$292,196.10	\$249,128.62	\$541,324.72
STATE BANK & TRUST	316,520.48	.00	316,520.48
ST.BK. & TRUST MUNICIPAL ACCT.	26,284.14	441,616.63	467,900.77

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VOLO OFFICE BUILDING	88,276.00-	.00	88,276.00-
CAMBRIDGE HOMES	369,680.41	.00	369,680.41
MOTOR FUEL TAX	6,506.46	69,909.35	76,415.81
REMINGTON	65,451.58-	.00	65,451.58
TOWN & COUNTRY	253,685.61	.00	253,685.61
RYAN	54,120.16	.00	54,120.16
RYLAND	243,093.30	.00	243,093.30
U. S. RYAN CO.	3,833.82-	.00	3,833.82-
WATER FUND	547,727.55	.00	547,727.55
SOUTHERN WATER FUND	64,411.78-	.00	64,411.78-
REIMBURSEMENT- TRUST & AGENCY	43,994.12-	.00	43,994.12-
SOUTHERN SEWER FUND	435,831.22-	.00	435,831.22-
<b>TOTALS</b>	<b>\$1,408,105.69</b>	<b>\$760,654.60</b>	<b>\$2,168,670.29</b>

The Trust & Agency Account report shows a negative balance of \$43,994.12-. Trustee Wegener made a motion, seconded by Trustee Crow, to accept the Cash & Investment Report and the Trust & Agency Report and place them on file. Voice vote. All ayes. Absent: Trustee Evans and Trustee Grams. The President declared the motion approved.

The Southern Sanitary Sewer Fund shows a negative balance of \$435,831.22-.

Sales Tax Revenue in the amount of \$48,994.95 was received in February for November liability.

The total income received in December was \$325,619.56. A copy of the Revenue Report is attached hereto.

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Reports on the Volo Village Water Construction Fund and the Village of Volo Impact Fee Funds were submitted, copies of which are attached hereto.

Trustee Wegener made a motion, seconded by Trustee Crow, to accept the Treasurer's Report and place it on file. Voice vote. All ayes. Absent: Trustee Evans and Trustee Grams. The President declared the motion approved.

**BILLS PAYABLE**

Trustee Wegener made a motion, seconded by Trustee Hill, to pay bills from the General Account, as presented, in the amount of \$172,870.58. Roll call vote: President Russell aye, Trustee Crow aye, Trustee Hill aye, Trustee Wagner aye, and Trustee Wegener aye. Absent: Trustee Evans and Trustee Grams. The President declared the motion approved.

**OFFICE REPORT – ADMINISTRATIVE ASSISTANT JUDY RUTISHAUSER**

A copy of the Office Report is attached hereto.

Trustee Wagner made a motion, seconded by Trustee Wegener, to accept the Office Report and place it on file. Voice vote. All ayes. Absent: Trustee Evans and Trustee Grams. The President declared the motion approved.

**VILLAGE ADMINISTRATOR'S REPORT - -KEN BUCHARDT**

The Village Administrator's report was reviewed by the Board.

Trustee Crow made a motion, seconded by Trustee Hill, to accept the Village Administrator's Report and place it on file. Voice vote. All ayes. Absent: Trustee Evans and Trustee Grams. The President declared the motion approved.

**RESIDENT'S COMMENTS**

Scott Uglinica, who operates a business out of his home on Volo Village Road, questioned the Ordinance not allowing trucks over a "D" License Plate on Volo Village Road for Thru Traffic. He has deliveries made several times a week using large trucks. He was informed by the Sheriff's Department representative that this would not be considered "Thru Traffic" as they stop and deliver goods to his business and then continue on to Route 120 on the west.

LaVerne Drake reported that Fish Lake Road north of Gilmer Road is in terrible shape and could cause damage to automobiles. She was informed that the Staff is aware of the condition on the road and has caused the road to be closed.

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Trustee Crow made a motion, seconded by Trustee Hill, to accept the Village Administrator's Report and place it on file. Voice vote. All ayes. Absent: Trustee Evans and Trustee Grams. The President declared the motion approved.

**COMMENTS FROM GUESTS OUTSIDE VILLAGE**

Dick Hartman asked again about the problem with the Forest Preserve easement on the Village Hall site. He was informed that negotiations are going forward and no litigation is anticipated.

**PRESIDENT'S REPORT**

**Personnel Manual**

This matter will be discussed later in the meeting.

**Grant Writing Course – Mike Wagner**

This is a one day course being given at Lake County College. It was agreed that Trustee Wagner should take this course and have the Village billed for the \$300.00 cost.

**Expansion of Board of Trustees of Northern Moraine Wastewater Reclamation District from Three Members to Five Members**

The Village has received a letter from Lakemoor's Attorney requesting that the President sign and forward to Mark Beaubien, State Representative advising him of Volo's support of pending House Bill 140 regarding Expansion of the Board of Trustees of Northern Moraine Wastewater Reclamation District from three members to five members. After discussion, Trustee Crow made a motion, seconded by Trustee Wegener, to authorize the President to sign the aforesaid letter of support. Roll call vote: President Russell aye, Trustee Crow aye, Trustee Hill aye, Trustee Wagner aye, and Trustee Wegener aye. Absent: Trustee Evans and Trustee Grams. The President declared the motion approved.

Trustee Crow made a motion, seconded by Trustee Wegener, to accept the President's Report and place it on file. Voice vote. All ayes. Absent: Trustee Evans and Trustee Grams. The President declared the motion approved.

**ATTORNEY'S REPORT – VILLAGE ATTORNEY NANCY HARBOTTLE**

The Village Attorney had no report at this time.

**PLANNER'S REPORT-VILLAGE PLANNER JON WILDENBERG**

The Village Planner's presence was not required at this meeting.

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**ENGINEER'S REPORT – VILLAGE ENGINEER BUD REED**

**Construction Observation Bid**

This matter was tabled until the next Board meeting.

**ACTION ITEMS**

**Village of Volo Personnel Manual**

See Resolution R-07-111 below.

**Expansion of NOMO Board**

See Resolution R-07-112 below.

**Construction Observation Bid**

This matter will be tabled until the next Board meeting.

**ORDINANCES AND RESOLUTIONS TO BE CONSIDERED**

**R-07-111 RESOLUTION APPROVING AND ADOPTING THE VOLO VILLAGE PERSONNEL  
MANUAL – 2007**

After review by Village Attorney Nancy Harbottle and discussion, Trustee Wegener made a motion, seconded by Trustee Hill to adopt R-07-111 RESOLUTION APPROVING AND ADOPTING THE VOLO VILLAGE PERSONNEL MANUAL – 2007. Roll call vote: President Russell aye, Trustee Crow aye, Trustee Hill aye, Trustee Wagner aye, and Trustee Wegener aye. Absent: Trustee Evans and Trustee Grams. The President declared the Resolution adopted.

**R-07-112 RESOLUTION APPROVING THE INTERGOVERNMENTAL AGREEMENT FOR  
ENERGY COSTS, MAINTENANCE COSTS AND FUTURE COSTS ASSOCIATED WITH TRAFFIC  
SIGNAL CONTROL DEVICES, WITH OR WITHOUT INTERCONNECTOR, BETWEEN THE VILLAGE  
OF VOLO AND COUNTY OF LAKE, ILLINOIS AND AUTHORIZING EXECUTION THEREOF  
(GILMER ROAD)**

After review by Village Attorney Nancy Harbottle and discussion, Trustee Wagner made a motion, seconded by Trustee Crow, to adopt R-07-112 RESOLUTION APPROVING THE INTERGOVERNMENTAL AGREEMENT FOR ENERGY COSTS, MAINTENANCE COSTS AND FUTURE COSTS ASSOCIATED WITH TRAFFIC SIGNAL CONTROL DEVICES, WITH OR WITHOUT INTERCONNECTOR, BETWEEN THE VILLAGE OF VOLO AND COUNTY OF LAKE, ILLINOIS AND AUTHORIZING EXECUTION THEREOF

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(GILMER ROAD). Roll call vote: President Russell aye, Trustee Crow aye, Trustee Hill aye, Trustee Wagner aye, and Trustee Wegener aye. Absent: Trustee Evans and Trustee Grams. The President declared the Resolution adopted.

The Ordinance Amending the Street Sign Requirements for Terra Springs Subdivision in the Village of Volo, Lake County, Illinois has been tabled until the next Board meeting.

**ORDINANCES AND RESOLUTIONS PENDING**

**Proposed Volo Lawn Irrigation Control Ordinance**

**WEBSITE – ERIC TISON**

The Website is in place and fully operational. The address is VILLAGEOFVOLO.COM

**COMMENTS FROM BOARD MEMBERS**

President Russell is requesting a Special Meeting next Tuesday. He would like to have the Finance Committee consisting of President Russell, Trustee Evans and Trustee Wegener at this meeting.

President Russell reported that the Plans for the Village Hall are out for bid. They will be returned no later than March 29, 2007.

**ADJOURNMENT**

At 8:30 p.m. Trustee Hill made a motion, seconded by Trustee Wagner, to adjourn the meeting. Voice vote. All ayes. Absent: Trustee Evans and Trustee Grams. The President declared the motion approved.

Respectfully submitted,

La Verne Drake  
Village Clerk

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