

MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF VOLO,
POSTPONED FROM FEBRUARY 13, 2007 DUE TO INCLEMENT WEATHER
FEBRUARY 20, 2007

CALL TO ORDER

The meeting was called to order by President Russell at 7:30 P.M. at the Village Annex, 31726 N. McNally Lane, Volo, Illinois.

PLEDGE TO THE FLAG

President Russell led those present in the Pledge of Allegiance to the Flag.

ROLL CALL

Roll Call was taken. Present were: President Russell, Trustee Crow, Trustee Evans, Trustee Grams Trustee Wagner, and Trustee Wegener. Absent: Trustee Hill. Staff present was: Village Attorney Donna MacDonald, Village Engineer Bud Reed, Village Administrator Ken Buchardt, Plan Commissioner Bruce Buschick, Administrative Assistant Judy Rutishauser and Village Clerk La Verne Drake. The President declared a quorum present.

APPROVAL OF MINUTES

The minutes of the Board of Trustees meeting for Jan. 9, 2007 were presented for review and approval. After review, Trustee Evans made a motion, seconded by Trustee Wegener, to approve the minutes, as presented. Roll call vote: President Russell aye, Trustee Crow aye, Trustee Evans aye, Trustee Grams abstain, Trustee Wagner aye, and Trustee Wegener aye. Absent: Trustee Hill. The President declared the minutes approved.

The minutes of the Board of Trustees meeting for Jan 23, 2007 were presented for review and approval. After review, Trustee Wegner made a motion, seconded by Trustee Crow, to approve the minutes, as presented. Roll call vote: President Russell aye, Trustee Crow aye, Trustee Evans aye, Trustee Grams abstain, Trustee Wagner aye, and Trustee Wegener aye. Absent: Trustee Hill. The President declared the minutes approved.

The minutes of the Special Board of Trustees meeting for Jan. 30, 2007 were presented for review and approval. After review, Trustee Crow made a motion, seconded by Trustee Wagner, to approve the minutes, as presented. Roll call vote: President Russell aye, Trustee Crow aye, Trustee Evans aye, Trustee Grams abstain, Trustee Wagner aye, and Trustee Wegener aye. Absent: Trustee Hill. The President declared the minutes approved.

TREASURER'S REPORT – VILLAGE TREASURER GERRY HENNINGFELD

<u>NAME OF FUND</u>	<u>CASH</u> <u>ON HAND</u>	<u>INVESTMENTS</u>	<u>FUNDS</u> <u>AVAILABLE</u>
GENERAL FUND	\$428,962.76	\$249,128.62	\$678,091.38

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STATE BANK & TRUST	611,843.56	.00	611,843.56
ST.BK. & TRUST MUNICIPAL ACCOUNT	23,223.85	374,585.49	397,809.14
VOLO OFFICE BUILDING	88,276.00-	.00	88,276.00-
CAMBRIDGE HOMES	354,899.42	.00	354,899.42
MOTOR FUEL TAX	6,078.92	69,435.45	75,514.37
REMYNGTON	72,916.89-	.00	72,916.89-
TOWN & COUNTRY	253,685.61	.00	253,685.61
RYAN	50,610.21	.00	50,610.21
RYLAND	238,484.02	.00	238,484.02
U. S. RYAN CO.	3,833.82-	.00	3,833.82-
WATER FUND	550,149.76	.00	550,149.76
OUTHERN WATER FUND	64,411.78-	.00	64,411.78-
REIMBURSEMENT- TRUST & AGENCY	120,541.77-	.00	120,541.77-
SOUTHERN SEWER FUND	435,831.22-	.00	435,831.22-
<u>TOTALS</u>	<u>\$1,732,126.63</u>	<u>\$693,149.56</u>	<u>\$2,425,276.19</u>

Trustee Wagner made a motion, seconded by Trustee Evans, to accept the Cash & Investment report and place it on file. Voice vote. All ayes. Absent: Trustee Hill. The President declared the motion approved.

The Trust & Agency Account report shows a negative balance of \$120,541.77-. Trustee Crow made a motion, seconded by Trustee Grams, to accept the Trust & Agency Report and place it on file. Voice vote. All ayes. Absent: Trustee Hill. The President declared the motion approved.

The Southern Sanitary Sewer Fund shows a negative balance of \$435.831.22-.

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Sales Tax Revenue in the amount of \$71,883.64 was received in January for October, 2006 liability.

The total income received in December was \$981,433.30. A copy of the Revenue Report is attached hereto.

Trustee Wagner made a motion, seconded by Trustee Wegener, to accept the Treasurer's Report and place it on file. Voice vote. All ayes. Absent: Trustee Hill. The President declared the motion approved.

BILLS PAYABLE

Trustee Grams made a motion, seconded by Trustee Crow, to pay bills from the General Account, as amended, in the amount of \$379,628.34. Roll call vote: President Russell aye, Trustee Crow aye, Trustee Evans aye, Trustee Grams aye, Trustee Wagner aye, and Trustee Wegener aye. Absent: Trustee Hill. The President declared the motion approved.

OFFICE REPORT – ADMINISTRATIVE ASSISTANT JUDY RUTISHAUSER

A copy of the Office Report is attached hereto.

Trustee Crow made a motion, seconded by Trustee Wegener, to accept the Office Report and place it on file. Voice vote. All ayes. Absent: Trustee Hill. The President declared the motion approved.

VILLAGE ADMINISTRATOR'S REPORT - -KEN BUCHARDT

The Village Administrator's report was reviewed by the Board.

The Village Administrator reported that the Special Census that the Village has requested is in process. A check for \$58,000.00 has been sent to the State to commence the procedure. An additional \$17,000.00 will be earmarked for the cost of having the census taken by the Village. The census will be taken this coming September. The Village anticipates increasing the figures to show that Volo has about 2300 residents at this time.

Trustee Wagner made a motion, seconded by Trustee Grams, to accept the Village Administrator's Report and place it on file. Voice vote. All ayes. Absent: Trustee Hill. The President declared the motion approved.

RESIDENT'S COMMENTS

The President asked for comments from Residents. There were none.

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COMMENTS FROM GUESTS OUTSIDE VILLAGE

Dick Hartman reported that there is a tree down in Fisher Lake and he would like to have it removed. There are also snowmobiles running on the Lake. He was informed that the Police should be notified.

PRESIDENT'S REPORT

PERSONNEL MANUAL

President Russell, the Village Administrator and the Village Attorney will meet Friday and finish the revisions and finalize the work on the Personnel Manual. It will be brought before the Board at the first meeting in March..

APPOINTMENT OF TINA SPRADLING AS DEPUTY CLERK

Trustee Crow made a motion, seconded by Trustee Wagner, to appoint Tina Spradling as Deputy Clerk. Voice vote. All ayes. Absent: Trustee Hill. Village Clerk La Verne Drake gave the Oath of Office to Tina Spradling.

LAKE COUNTY EXTENSION GRANT REQUEST

Each year the Village donates \$250.00 for the Lake County Extension Grant request. President Russell asked for a motion to authorize this expenditure. The purpose of the Extension is to teach. Trustee Wegener made a motion, seconded by Trustee Evans to authorize the expenditure of \$250.00 for the Lake County Extension Grant.. Roll call vote: President Russell aye, Trustee Crow aye, Trustee Evans aye, Trustee Grams aye, Trustee Wagner aye, and Trustee Wegener aye. Absent: Trustee Hill. The President declared the motion approved.

AUDIT REPORT REVIEW

President Russell and some of the Trustees will meet with the Auditor who can explain the new system.

ADVOCATE HOSPITAL-LAKE COUNTY

There are proposed plans to build a hospital at the southwest corner of Route 120 and Wilson Road. Literature regarding this planned development was included in the Board packets. President Russell suggests that the Board read this information. They have offered to have someone attend the next Village Board meeting to discuss this matter. They would like a letter of support from the Village. The proposed hospital would like to open in 2010.

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LETTER FROM KEN BARNICK-RE:STREET SIGNS IN TERRA SPRINGS

Mr. Barnick is requesting some street signs to be put up in Terra Springs. Village Engineer Bud Reed advised that there are statutory requirements regarding signs. He will research the matter and report at the next Board meeting.

Trustee Crow made a motion, seconded by Trustee Wagner, to accept the President's Report and place it on file. Voice vote. All ayes. Absent: Trustee Hill. The President declared the motion approved.

ATTORNEY'S REPORT – VILLAGE ATTORNEY DONNA MACDONALD

REQUEST FOR BOND REDUCTION – LANCASTER FALLS NORTH

Village Attorney Donna MacDonald reported that the Village has received a request from the Ryland Group for the reduction of their Lancaster Falls North Performance Bond from \$1,485,000.00 to \$178,500.00. which includes 10% retainage of \$148,500.00 and \$10,000.00 for work remaining to be done. Village Engineer Bud Reed has reviewed this matter and agrees that this reduction should be approved. All earthwork has been completed except the topsoil work has not been done. Trustee Grams made a motion, seconded by Trustee Wegener, to reduce the Lancaster Falls North Performance Bond from \$1,485,000.00 to \$178,000.00. . Roll call vote: Trustee Crow aye, Trustee Evans aye, Trustee Grams aye, Trustee Wagner aye, and Trustee Wegener aye. Absent: Trustee Hill. The President declared the motion approved.

REQUEST FOR BOND REDUCTION – LANCASTER FALLS SOUTH

Village Attorney Donna MacDonald reported that the Village has received a request from the Ryland Group for the reduction of their Lancaster Falls South Performance Bond from \$216,000.00 to \$21,600.00 which represents 10% retainage of the original bond. Village Engineer Bud Reed advised that all of the work covered by this Bond is completed. Trustee Evans made a motion, seconded by Trustee Crow, to reduce the Lancaster Falls South Performance Bond from \$216,000.00 to \$21,600.00. Roll call vote: Trustee Crow aye, Trustee Evans aye, Trustee Grams aye, Trustee Wagner aye, and Trustee Wegener aye. Absent: Trustee Hill. The President declared the motion approved.

REQUEST FOR BOND REDUCTION – SYMPHONY MEADOWS

Village Attorney Donna MacDonald reported that the Village has received a request from Symphony Meadows for the reduction of their Performance Bond from \$9,714,306.69 to 6,692,914.28 together with a copy of the Engineer's Estimate of Cost, which has been reviewed and recommended by Village Engineer Bud Reed. Trustee Wagner made a motion, seconded by Trustee Grams, to reduce the Symphony Meadows Performance Bond from \$9,714,306.69 to \$6,692,914.28. Roll call vote: Trustee Crow aye, Trustee Evans aye, Trustee Grams aye, Trustee Wagner aye, and Trustee Wegener aye. Absent: Trustee Hill. The President declared the motion approved.

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PLANNER'S REPORT-VILLAGE PLANNER JON WILDENBERG

President Russell yielded to Chris Miller, along with Village Planner Jon Wildenberg. Mr. Miller distributed a handout to the Board and audience regarding the water tower encroachment on the Millennium Trail on the Village Hall property that was reported in a recent newspaper article. Prior to the newspaper report President Russell and Staff had met with the Forest Preserve District personnel to resolve this issue. The handout shows three alternatives for the Forest Preserve Alignment Study. After studying these alternatives the general consensus is that Alternative No. 2 would be the best answer to the problem. The Forest Preserve District concurs. However, this will necessitate relocating part of the baseball field to the north. The President and Staff have met with Bill Davis and Mike Fennel of the Forest Preserve District.

ORDINANCES AND RESOLUTIONS TO BE CONSIDERED

A Resolution Approving the Volo Village Personnel Manual - 2007

WEBSITE

Eric Tison was absent. The Web Site will be up hopefully within two weeks.

COMMENTS FROM BOARD MEMBERS

Trustee Evans asked if there could be more police presence on Volo Village Road in the mornings about 8 A.M.

DISCUSSION WITH ARCHITECT ROBISON ON MUNICIPAL FACILITY

Mr. Robison advised that he will complete the construction document by the middle of February. The Plumbing and Electrical engineers will have their plans ready by the end of this week. The Village Engineer will then review the drawings. A project manual will be sent with the drawings. He plans to publish for bids at the end of February with a deadline of March 31, 2007 as the final date to accept bids. Mr. Robison will ask the bidding contractors to hold their price for 60 days. Construction could then begin in May or June, and the Village could be in the new Village Hall in February or March of 2008.

ADJOURNMENT

At 9:00 p.m. Trustee Crow made a motion, seconded by Trustee Wagner, to adjourn the meeting. Voice vote. All ayes. Absent: Trustee Hill. The President declared the motion approved.

Respectfully submitted,

La Verne Drake
Village Clerk