

December 3, 2010

Business Owners
Village of Volo

Re: Business Certificate Code Amendment

Dear Business Owner:

As Volo continues to grow and new businesses become part of the village community, the President and Board of Trustees decided that it would be appropriate to institute a procedure for issuing business certificates for businesses within the Village.

Attached is the final draft of the Code Amendment which the Board has worked on this fall. The Village is sending this draft to you for your information prior to a final vote on the ordinance which is scheduled for the regular Board of Trustees Meeting on January 11, 2011.

All businesses will be asked to file an application for a business certificate after the first of the year. Applications will be available at Village Hall and will be mailed to you. The deadline for applications to be returned to Village Hall is May 1, 2011. The registration fee is \$65.00 and must accompany the application. The fee will cover the costs of any inspections (Health, Fire, and Code) that the Village determines are appropriate. Inspections will be conducted after the initial applications and fees are received.

Any questions or comments which you may have can be directed to me. The Village wishes you and your business a productive and successful year in 2011.

Sincerely,

Eric Tison
Technical Administrator