

**VILLAGE OF VOLO
MINUTES OF THE REGULARLY SCHEDULED
BOARD OF TRUSTEE MEETING
JULY 10, 2007**

7:30 P.M.: Meeting was Called to Order
Pledge to the Flag
Roll Call

Present: President Burnell Russell
Trustee Buschick
Trustee Crow
Trustee Evans
Trustee Porter
Trustee Wagner
Trustee Wegener

President Russell declared a quorum present.

Other Staff in attendance were Village Administrator Ken Buchardt, Village Attorney Nancy Harbottle, Village Treasurer Cheryl Grolle, Village Technical Administrator Eric Tison, Peter Stoehr of Manhard Consulting, Ltd. and Village Clerk Judith Rutishauser. Also present were Members of the public, Henry Schaaf, Glenn Isaacson and Richard Hartman.

7:30 P.M.: Meeting was Called to Order
Pledge to the Flag
Roll Call
Quorum Present

APPROVAL OF MINUTES

The minutes of the Board of Trustee meeting for June 21, 2007 were presented for review and approval. Errors were reviewed and corrected.

**MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED
BY TRUSTEE PORTER TO APPROVE THE MINUTES AS
CORRECTED.**

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE

TRUSTEE WEGENER **AYE**

AYES – 6, NAYS – 0, ABSENT – 0

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

The minutes of the Board of Trustee meeting for June 26, 2007 were presented for review and approval.

MOTION WAS MADE BY TRUSTEE CROW AND SECONDED BY TRUSTEE WAGNER TO APPROVE THE MINUTES AS PRESENTED.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 6, NAYS – 0, ABSENT – 0

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

TREASURER’S REPORT – VILLAGE TREASURER CHERYL GROLLE

STATEMENT OF ASSETS

General Fund	\$ 1,253,320.68
Water Operations Fund	85,626.73
Water Construction Fund	49,176.58
Impact Fee Fund	<u>4,027,255.66</u>
TOTAL VILLAGE ASSETS	\$5,415,379.65

TRUST & AGENCY OUTSTANDING SUMMARY

TOTAL	\$ 87,047.38
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RECEIPTS VS. EXPENDITURES SUMMARY

Total Receipts	\$ 416,590.71
Total Expenditures	<u>496,925.34</u>
Net Income	- \$ 80,334.63

MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY TRUSTEE WEGNER TO ACCEPT THE CASH AND INVESTMENT REPORT, THE TRUST & AGENCY REPORT AND THE REVENUE REPORT AND PLACE THEM ON FILE. VOICE VOTE: ALL AYES. PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

ACCOUNTS PAYABLE SUMMARY

General Fund	\$ 133,141.66
Water Operations Fund	27,191.50
Water Construction Fund	5,603.00
Impact Fee Fund	<u>19,778.84</u>
TOTAL	\$ 185,715.00

MOTION WAS MADE BY TRUSTEE WAGNER AND SECONDED BY TRUSTEE BUSCHICK, TO PAY BILLS IN THE AMOUNT OF \$185,715.00.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 6, NAYS – 0, ABSENT – 0

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

At this time, Village Treasurer Cheryl Grolle proposed that elected officials of the Village of Volo be paid per fiscal year instead of the calendar year as they are presently being compensated.

Short discussion.

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE EVANS TO RECOMMEND THAT THE VILLAGE ELECTED OFFICIALS BE PAID FOR THE MONTH OF APRIL, 2007, THEN BE PAID PER FISCAL YEAR QUARTER.
ROLL CALL VOTE:**

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 6, NAYS – 0, ABSENT – 0

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED

OFFICE REPORT – VILLAGE CLERK JUDITH RUTISHAUSER

A copy of the Office Report is attached.

**MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE CROW TO ACCEPT THE OFFICE REPORT AS PRESENTED. VOICE VOTE: ALL AYES.
PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

ADMINISTRATOR'S REPORT – VILLAGE ADMINISTRATOR KEN BUCHARDT

The Village Administrator's Report was reviewed by the Board.

Village Administrator Ken Buchardt then proceeded to report that he has rented a unit at the Volo Commerce Center for the Special 2007 Census. The phone lines have been connected, file cabinets, tables and chairs have been ordered. A copy machine will also be needed, but will probably be rented instead of purchased.

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WAGNER TO ACCEPT THE REPORT BY THE VILLAGE ADMINISTRATOR AND PLACE IT ON FILE.
VOICE VOTE: ALL AYES.
PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

RESIDENT'S COMMENTS

There were no comments.

COMMENTS FROM GUESTS OUTSIDE VILLAGE

Mr. Richard Hartman inquired about the training and scheduled hours of the applicants for census takers. Village Administrator Ken Buchardt responded.

Mr. Hartman also asked about the schedule for the sampling of Fish Lake and Fischer Lake. Peter Stoehr of Manhard Consulting, Ltd. responded that there is no set schedule to complete the sampling.

PRESIDENT'S REPORT

President Russell reported that he and Village Administrator Ken Buchardt had attended a meeting with Grant Township, at which time President Russell discussed Impact Fee money from Remington Homes. The Village has already given \$90,000.00 to Grant Township, but there is still \$160,000 designated for Impact Fees. President Russell asked if Grant Township would be willing to contribute the remaining Impact Fee money toward the traffic signal at Molidor Road and Route 12. Remington Homes has contributed \$40,000.00 already for Remington Pointe, with another \$440,000.00 committed from Remington North for transportation money.

Grant Township did pass a Resolution allowing the Village of Volo to use the \$160,000.00 for the traffic signal, as the funds become available.

MOTION WAS MADE BY TRUSTEE CROW AND SECONDED BY TRUSTEE PORTER TO ACCEPT THE REPORT OF THE VILLAGE PRESIDENT. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

ATTORNEY'S REPORT – VILLAGE ATTORNEY NANCY HARBOTTLE

Village Attorney Nancy Harbottle introduced the new Partner who had joined the Local Government Group of Arnstein & Lehr LLP, Judge Arthur Janura (Retired), who spoke briefly to the Board.

PLANNER'S REPORT – VILLAGE PLANNER JON WILDENBERG

There was no report at this time.

ENGINEER'S REPORT – VILLAGE ENGINEER BUD REED

Peter Stoehr of Manhard Consulting, Ltd. reviewed, with the Board of Trustees, a memo which had been previously provided to each member, regarding the final acceptance of public improvements in the Terra Springs Subdivision.

A copy of this memo is attached.

Short discussion followed.

ACTION ITEMS

There were no action items at this time.

ORDINANCES AND RESOLUTIONS TO BE CONSIDERED

There were none at this time.

ORDINANCES AND RESOLUTIONS PENDING

1. SSAs #9, 10 and 11 Back-up Ordinances

WEBSITE – VILLAGE TECHNICAL ADMINISTRATOR ERIC TISON

A copy of Village Technical Administrator Eric Tison's report is attached.

COMMENTS FROM BOARD MEMBERS

There were no comments at this time.

DISCUSSION WITH ARCHITECT ROBISON ABOUT MUNICIPAL FACILITY

Mr. Bob Conway of Dan Robison Architects reported that the footings were started on June 26th and were approximately 80-90% finished and work was being started on the walls. They did encounter some bad soil on the south wall and were forced to dig an additional 6 feet. A portion of the west wall has been left open to gain access to the inside of the building.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE BUSCHICK THAT THE BOARD GO INTO CLOSED SESSION AT THIS TIME, AS PERMITTED BY 5 ILCS 120/2 (C) (1) TO DISCUSS LITIGATION AGAINST, AFFECTING OR ON BEHALF OF THE VILLAGE WHICH HAS BEEN FILED AND IS PENDING IN A COURT OR ADMINISTRATIVE TRIBUNAL OR WHICH IS PROBABLE OR IMMINENT WITH NO BUSINESS TO FOLLOW. VOICE VOTE: ALL AYES. PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

The Board went into Closed Session at 8:20 P.M. and returned to the public meeting at 8:35.

MOTION WAS MADE AND SECONDED TO RECONVENE THE PUBLIC MEETING.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

ADJOURNMENT

MOTION WAS MADE BY TRUSTEE EVANS AND SECONDED BY TRUSTEE WEGENER TO ADJOURN THE BOARD OF TRUSTEE MEETING. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

8:40 P.M.: Meeting was adjourned.

MINUTES SUBMITTED BY _____
Judith T. Rutishauser, Village Clerk

MINUTES APPROVED ON _____