

**VILLAGE OF VOLO  
MINUTES OF THE REGULARLY SCHEDULED  
BOARD OF TRUSTEE MEETING  
JUNE12, 2007**

**CALL TO ORDER**

The meeting was called to order by President Russell at 7:30 P.M. at the Village Hall Annex, 31726 N. McNally Lane, Volo, Illinois.

**PLEDGE TO THE FLAG**

President Russell led those present in the Pledge of Allegiance to the Flag.

**ROLL CALL**

Roll Call was taken. Present were President Russell, Trustee Buschick, Trustee Crow, Trustee Wagner and Trustee Wegener. President Russell declared a quorum present. Other Staff in attendance were Village Administrator Ken Buchardt, Village Attorney Nancy Harbottle, Village Treasurer Cheryl Grolle, Village Technical Administrator Eric Tison and Village Clerk Judith Rutishauser. Also present were Joe Schwarz of the Wauconda Fire Department, Sgt. Vernon Hoth of the Lake County Sheriff's Department, Village residents Ken Barnick and Mike LaMantia. Members of the public, Henry Schaaf, Glenn Isaacson and Richard Hartman were also present.

**APPROVAL OF MINUTES**

The minutes of the Board of Trustee meeting for May 8, 2007 were presented for review and approval. Errors were reviewed and corrected.

**MOTION WAS MADE BY TRUSTEE CROW AND SECONDED BY TRUSTEE WEGENER TO APPROVE THE MINUTES AS CORRECTED.  
ROLL CALL VOTE:**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>AYE</b>
<b>TRUSTEE EVANS</b>	<b>ABSENT</b>
<b>TRUSTEE WAGNER</b>	<b>AYE</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 4, NAYS – 0, ABSENT – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

The minutes of the Board of Trustee meeting for May 22, 2007 were presented for review and approval.

**MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE CROW TO APPROVE THE MINUTES AS PRESENTED.  
ROLL CALL VOTE:**

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	ABSENT
TRUSTEE WAGNER	ABSTAIN
TRUSTEE WEGENER	AYE

**AYES – 4, NAYS – 0, ABSENT – 1, ABSTAIN – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

The minutes of the Board of Trustee meeting for May 29, 2007 were presented for review and approval.

**MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY TRUSTEE WAGNER TO APPROVE THE MINUTES AS PRESENTED.  
ROLL CALL VOTE:**

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	ABSENT
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

**AYES – 4, NAYS – 0, ABSENT - 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**TREASURER’S REPORT – VILLAGE TREASURER CHERYL GROLLE**

**STATEMENT OF ASSETS**

General Fund	\$ 1,252,430.75
Water Operations Fund	92,953.64

Water Construction Fund	330,220.42
Impact Fee Fund	<u>5,855,660.75</u>
<b>TOTAL VILLAGE ASSETS</b>	<b>\$7,531,265.56</b>

**MOTION WAS MADE BY TRUSTEE WAGNER AND SECONDED BY TRUSTEE WEGENER TO ACCEPT STATEMENT OF ASSETS REPORT AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**TRUST & AGENCY OUTSTANDING SUMMARY**

<b>TOTAL</b>	<b>\$ 80,272.75</b>
<b>MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE CROW TO ACCEPT THE TRUST &amp; AGENCY OUTSTANDING SUMMARY AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.</b>	

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**RECEIPTS VS. EXPENDITURES SUMMARY**

Total Receipts	\$ 317,996.44
Total Expenditures	<u>424,233.20</u>
Net Income	-\$106,236.76

**ACCOUNTS PAYABLE SUMMARY**

General Fund	\$ 93,553.95
Water Operations Fund	29,837.14
Water Construction Fund	13,940.33
Impact Fee Fund	<u>12,779.83</u>
<b>TOTAL</b>	<b>\$150,111.25</b>

**MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY**

**TRUSTEE WAGNER TO PAY BILLS IN THE AMOUNT OF \$150,111.25.  
ROLL CALL VOTE:**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>AYE</b>
<b>TRUSTEE EVANS</b>	<b>ABSENT</b>
<b>TRUSTEE WAGNER</b>	<b>AYE</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 4, NAYS – 0, ABSENT – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

Village Treasurer Cheryl Grolle reviewed a memo suggesting the Consolidation of Village Investments with the Board of Trustees. The memo had been previously provided by Cheryl for the Board's information.

**MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY  
TRUSTEE WEGENER TO AGREE AND AUTHORIZE THE VILLAGE  
TREASURER TO CONSOLIDATE THE VILLAGE INVESTMENTS AS  
SET FORTH IN THE MEMORANDUM OF JUNE 7, 2007.  
ROLL CALL VOTE:**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>AYE</b>
<b>TRUSTEE EVANS</b>	<b>ABSENT</b>
<b>TRUSTEE WAGNER</b>	<b>AYE</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 4, NAYS – 0, ABSENT – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**OFFICE REPORT – VILLAGE CLERK JUDITH RUTISHAUSER**

A copy of the Office Report is attached.

**MOTION WAS MADE BY TRUSTEE CROW AND SECONDED BY  
TRUSTEE WAGNER TO ACCEPT THE OFFICE REPORT AS  
PRESENTED. VOICE VOTE: ALL AYES.  
PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**ADMINISTRATOR'S REPORT – VILLAGE ADMINISTRATOR KEN BUCHARDT**

The Village Administrator's Report was reviewed by the Board.

Village Administrator Ken Buchardt reported that Clarke Mosquito Control has scheduled the Village of Volo to be sprayed on Thursday nights.

The Village Administrator further reported that, on June 1, 2007, he had met with Mr. Henry Grey of the U. S. Census Bureau to review the requirements for the Village of Volo Special 2007 Census. The Village will need to provide office space and equipment, recruit people for the census takers' positions, and several additional steps for the Special 2007 Census. The Village is currently looking at office space at the Volo Commerce Center.

Village Administrator Ken Buchardt then introduced Mr. Noah Gottlieb of Richmond American Homes which has purchased approximately 40 lots from William Ryan Homes for a development, pursuant to the Annexation Agreement..

Mr. Noah Gottlieb took the floor and proceeded with a short presentation onf the plan. They plan to purchase 40 lots from William Ryan Homes in the Autumn Grove Subdivision.

Mr. John Kern of Balsamo, Olson & Lewis Ltd., Architects, continued to describe the plan. The homes will be located in the middle of the subdivision and will have differentiated elevations to add to the curb appeal of each of the homes. A mixture of materials is being used to add to the individual appearance of each home.

These homes were designed specifically for Volo to comply with the Volo Zoning Requirements and Annexation Agreement.

Richmond American Homes is currently building homes in Crystal Lake, Darien, Joliet and Huntley.

Short discussion followed with the Board.

**RESIDENT'S COMMENTS**

Joe Schwarz of the Wauconda Fire Department reported that crews are working at the Station 3 site to upgrade the communication system, security system and installation of phone lines. No structural work is being done at this time. They plan on having a crew on a 24 hour basis at this site by July 1, 2007

Joe Schwarz would like to schedule a meeting with the Village Staff to discuss the plans for the building to house vehicles, etc.

Ken Barnick, President of the Terra Springs Homeowners' Association, thanked the Village for the traffic signs which the Village had installed in Terra Springs. He also mentioned that, once Terra Springs Circle is dedicated to the Village, a revision to the Village Parking Ordinance might be considered, since inadequate parking seems to be an issue in their subdivision.

It appears that Jensen Disposal is not picking up trash cans of residents who have vacated units which have been sold, creating a problem with a rule of the Homeowners' Association. Mr. Barnick suggested that perhaps a call from the Village might solve this situation.

### **COMMENTS FROM GUESTS OUTSIDE VILLAGE**

Mr. Richard Hartman asked if Remington owns the property on the southwest side of Fisher Lake. Village Attorney Nancy Harbottle responded that she didn't believe Remington had closed on that property as of this date.

### **PRESIDENT'S REPORT**

1. Proposal to Appoint Carol Porter to Vacant Board Position

**MOTION WAS MADE BY TRUSTEE CROW AND SECONDED BY TRUSTEE WAGNER TO CONFIRM THE APPOINTMENT OF THE VILLAGE PRESIDENT, OF CAROL PORTER TO THE VACANT POSITION ON THE BOARD OF TRUSTEES. ROLL CALL VOTE:**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>AYE</b>
<b>TRUSTEE EVANS</b>	<b>ABSENT</b>
<b>TRUSTEE WAGNER</b>	<b>AYE</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 4, NAYS – 0, ABSENT – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

At this time, Carol Porter was sworn in by the Village Clerk to become a member of the Village of Volo Board of Trustees.

2. Board Committee Suggestions

President Russell reviewed the suggested committees with the members of the Board of Trustees.

Village Attorney Nancy Harbottle suggested that a chairperson be chosen at the first meeting of each committee. Village Attorney Nancy Harbottle also made clear that the Illinois Municipal Code permits committee meetings such as these.

3. Terra Springs Neighborhood Watch Fund Request

Mr. Ken Barnick explained that the National Neighborhood Watch Institute offers a variety of materials that help homeowners to initiate a neighborhood watch community and provide information for homeowners to learn how to become more aware of what is happening in their community and be able to report occurrences to the police.

**MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE WAGNER TO APPROVE THE REQUEST BY THE TERRA SPRINGS HOMEOWNERS' ASSOCIATION AND PROVIDE \$350.00 FOR THE NEIGHBORHOOD WATCH COMMUNITY. ROLL CALL VOTE:**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>AYE</b>
<b>TRUSTEE EVANS</b>	<b>ABSENT</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>AYE</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 5, NAYS – 0, ABSENT – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

4. Appoint Members to Plan Commission

President Russell suggested Theresa Arpino and Steve Henley to be appointed as members of the Plan Commission to fill vacancies left by new Board of Trustee members, Carol Porter and Bruce Buschick.

Short discussion followed.

**MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY**

**TRUSTEE CROW TO CONCUR WITH PRESIDENT RUSSELL'S RECOMMENDATION TO APPOINT THERESA ARPINO AND STEVE HENLEY TO FILL TWO VACANCIES ON THE PLAN COMMISSION OF THE VILLAGE OF VOLO. ROLL CALL VOTE:**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>AYE</b>
<b>TRUSTEE EVANS</b>	<b>ABSENT</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>AYE</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 5, NAYS – 0, ABSENT – 1**

**ATTORNEY'S REPORT – VILLAGE ATTORNEY NANCY HARBOTTLE**

Village Attorney Nancy Harbottle reported that a new Partner had joined the Local Government Group of Arnstein & Lehr LLP, Judge Arthur Janura (Retired)

**PLANNER'S REPORT – VILLAGE PLANNER JON WILDENBERG**

There was no report at this time.

**ENGINEER'S REPORT – VILLAGE ENGINEER BUD REED**

There was no report at this time.

**ACTION ITEMS**

1. Proposal for Additional Engineering Services – (Millennium Trail)

Village Attorney Nancy Harbottle read aloud the proposal from Manhard Consulting.

**MOTION WAS MADE BY TRUSTEE CROW AND SECONDED BY TRUSTEE PORTER TO APPROVE THE PROPOSAL AND AUTHORIZE THE SIGNATURE OF THE VILLAGE PRESIDENT. ROLL CALL VOTE:**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>AYE</b>

<b>TRUSTEE EVANS</b>	<b>ABSENT</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>AYE</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 5, NAYS – 0, ABSENT – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**ORDINANCES AND RESOLUTIONS TO BE CONSIDERED**

There were none at this time.

**ORDINANCES AND RESOLUTIONS PENDING**

1. SSAs #9, 10 & 11 Back-Up Ordinances

**WEBSITE – VILLAGE TECHNICAL ADMINISTRATOR ERIC TISON**

Village Technical Administrator Eric Tison reported that the Special 2007 Census information had been added to the website. It is rather brief, at this time, but, as more information becomes available, it will be added as quickly as possible to the Volo website.

**COMMENTS FROM BOARD MEMBERS**

There were no comments at this time.

**DISCUSSION WITH ARCHITECT ROBISON ABOUT MUNICIPAL FACILITY**

Due to the absence of Dan Robison, there was no discussion.

**ADJOURNMENT**

**MOTION WAS MADE BY TRUSTEE WAGNER AND SECONDED BY TRUSTEE CROW TO ADJOURN THE BOARD OF TRUSTEE MEETING. VOICE VOTE: ALL AYES.**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

8:25 P.M.: Meeting was adjourned.

**MINUTES SUBMITTED BY** \_\_\_\_\_  
**Judith T. Rutishauser, Village Clerk**

**MINUTES APPROVED ON** \_\_\_\_\_