

**VILLAGE OF VOLO
MINUTES OF THE BI-MONTHLY
BOARD OF TRUSTEES MEETING &
COMMITTEE OF THE WHOLE MEETING
NOVEMBER 25, 2008**

7:30 P.M.: Meeting was Called to Order
Pledge to the Flag
Roll Call

Present: Trustee Buschick
Trustee Crow
Trustee Evans
Trustee Porter
Trustee Wegener

Absent: Trustee Wagner

President Russell declared a quorum present.

Other Staff in attendance were Village Administrator Ken Buchardt, Village Attorney Nancy Harbottle, Village Engineer Peter Stoehr, Village Treasurer Cheryl Grolle, Village Technical Administrator Eric Tison, Planning Commissioner Theresa Arpino and Village Clerk Judith Rutishauser. Members of the public were also in attendance. (See attached sign in sheet.)

COMMENTS FROM RESIDENTS

There were no comments from the residents at this time.

COMMENTS FROM GUESTS OUTSIDE VILLAGE

There were no comments from the public at this time.

PRESIDENT'S REPORT

President Russell stated that several projects in progress and would be discussed later in the meeting.

ENGINEER'S REPORT – VILLAGE ENGINEER PETER STOEHR

Village Engineer Peter Stoehr had no report at this time.

ATTORNEY'S REPORT – VILLAGE ATTORNEY NANCY HARBOTTLE

Village Attorney Nancy Harbottle deferred her report to the “Ordinances, Resolutions and Motions to be Considered” portion of the meeting.

ORDINANCES, RESOLUTIONS AND MOTIONS TO BE CONSIDERED

- 1. Motion to Approve and Authorize Execution of an Intergovernmental Agreement – Lake County Sheriff – Contract for 2009, 2010 and 2011 (Police Services for Village)

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE CROW TO APPROVE AND AUTHORIZE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT – LAKE COUNTY SHERIFF – CONTRACT FOR 2009, 2010, AND 2011 (POLICE SERVICES FOR VILLAGE)

Comments and questions were requested from the members of the Board.

Mr. Rick Echenstahler, Chief of Operations for the Lake County Sheriff’s Department, responded to the questions brought up by the Board.

Discussion followed.

It was agreed that Sheriff’s Department will meet with the Safety Committee at 6:30 P.M. before the Board of Trustees meeting on January 13, 2009.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT – 1

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

- 2. Motion to Proceed with initial review of Funding Options for the Water/ Sanitary Sewer Service for Volo Historic Area

President Russell explained that he would like Board approval before proceeding any further with the plan for the Village Staff and consultants to review and investigate funding options for the sewer and water service to the Historic Area of Volo.

Short discussion followed.

MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE PORTER TO PROCEED WITH INITIAL REVIEW OF FUNDING OPTIONS FOR THE WATER/SEWER SERVICE FOR VOLO HISTORIC AREA.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT – 1

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

3. Motion to Release Residential Homes of America – Maintenance Performance Bond – Terra Springs Subdivision

MOTION WAS MADE BY TRUSTEE CROW AND SECONDED BY TRUSTEE WEGENER TO RELEASE THE RESIDENTIAL HOMES OF AMERICA MAINTENANCE PERFORMANCE BOND – TERRA SPRINGS SUBDIVISION.

Village Engineer Peter Stoehr reviewed the Maintenance Performance Bond with the members of the Board.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT – 1

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

- 4. Motion to Approve Ordinance No. 0-08-401, an Ordinance Amending Title 3, Section 3-1-5 – Trust and Agency Accounts of the Village Code

Village Attorney Nancy Harbottle explained that this ordinance would allow the Village of Volo Trust and Agency Ordinance to become part of the Village Code as opposed to a stand alone ordinance.

MOTION WAS MADE BY TRUSTEE EVANS AND SECONDED BY TRUSTEE PORTER TO APPROVE ORDINANCE NO. 0-08-401, AN ORDINANCE AMENDING TITLE 3, SECTION 3-1-5 – TRUST AND AGENCY ACCOUNTS OF THE VILLAGE OF VOLO.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 5 NAYS – 0, ABSENT – 1

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE BUSCHICK TO ADJOURN THE BOARD OF TRUSTEE MEETING. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

8:20 P.M.: Meeting was adjourned.

Next regularly scheduled Board of Trustees meeting is scheduled for December 9, 2008.

MINUTES SUBMITTED BY _____
Judith T. Rutishauser, Village Clerk

MINUTES APPROVED ON _____

**VILLAGE OF VOLO
COMMITTEE OF THE WHOLE MEETING
NOVEMBER 25, 2008**

8:20 P.M.: Meeting was Called to Order
Pledge to the Flag
Roll Call

Present: President Burnell Russell
Trustee Buschick
Trustee Crow
Trustee Evans
Trustee Porter
Trustee Wegener

Absent: Trustee Wagner

President Russell declared a quorum present.

REPORTS FROM COMMITTEES

1. **Public Safety Committee**

Trustee Evans, representing the Public Safety Committee, reported the recommendations of the Public Safety Committee:

1. The Fox Lake Fire Department had gone to Terra Springs to investigate the parking situation on the streets, but the Village has not received any results from the Fire Department. It was suggested that Village Administrator Ken Buchardt contact the Fire Department and request a report.
2. Village Attorney Nancy Harbottle suggested the Safety Committee investigate what the reverse 911 system is and how it functions.

2. **Finance Committee**

President Russell reported that he and Village Administrator Ken Buchardt and the Village Staff have been meeting to discuss re-capture fees for the sewer and water for the developing subdivisions.

A suggestion was made regarding the format of the Village water bill. Perhaps it should be printed on heavier stock.

Village Technical Administrator Eric Tison responded that the Post Office might be discontinuing the use of post cards, as used by the Village, so we may have to change to a letter size format. Billing via e-mail was also suggested.

3. **Community Relations Committee.**

President Russell announced that the Annual Tree Lighting Ceremony is scheduled for December 6, 2008. Refreshments Will be served from 4:00 P.M. and the tree lighting is scheduled For 5:00 P.M..

Village Technical Administrator Eric Tison, representing the Committee, reported that the information is available on the Village website. Since Eric has a prior commitment, Trustee Porter will be handling the refreshments and coordinating the events of the tree lighting.

4. **Human Resources Committee**

President Russell, representing the Human Resources Committee, reported that this committee would be meeting before the end of the year, as there are several items that need to be discussed.

COMMENTS FROM BOARD MEMBERS

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE CROW TO ADJOURN THE MEETING. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

8:40 P.M.: Meeting was adjourned.

Next Board of Trustees meeting is scheduled for December 9, 2008.

MINUTES SUBMITTED BY _____

Judith T. Rutishauser, Village Clerk

MINUTES APPROVED ON _____

