

**VILLAGE OF VOLO
MINUTES OF THE BI-MONTHLY
BOARD OF TRUSTEES MEETING
OCTOBER 27, 2009**

7:30 P.M.: Meeting was Called to Order
Pledge to the Flag
Roll Call

Present: President Russell
Trustee Buschick
Trustee Henley
Trustee Porter
Trustee Wegener

Absent: Trustee Evans
Trustee Wagner

President Russell declared a quorum present.

Other Staff in attendance were Village Administrator Ken Buchardt, Village Attorney Donna McDonald, Village Engineer Peter Stoehr, Technical Administrator Eric Tison and Village Clerk Judith Rutishauser. Members of the public were also in attendance. (See attached sign in sheet.)

ADMINISTRATOR'S REPORT

Village Administrator Ken Buchardt reported that the work in the lower level of the Village Hall was progressing well; however the work is about 10 days behind schedule due to a delivery problem. It could still be completed by Thanksgiving though.

The work on the south parking lot is moving along. The work was scheduled to be completed in 10 working days; however, due to the inclement weather recently, the project is taking longer than planned.

The re-construction of Fish Lake Road is well underway. Because of the work that needs to be done, (widening, drainage, curb and gutter) the road is expected to be closed for approximately 1 month.

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED
BY TRUSTEE HENLEY TO ACCEPT THE REPORT OF THE VILLAGE
ADMINISTRATOR AND PLACE IT ON FILE. VOICE VOTE: ALL
AYES.**

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

PRESIDENT'S REPORT

President Russell reported that he had made a speech at the Fox Lake Chamber of Commerce luncheon earlier in the day. During the speech, President Russell informed all present that The Village of Volo is pledging \$10,000.00 to the Grant Township Field of Dreams.

Short discussion followed.

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE PORTER TO APPROVE THE REPORT OF THE VILLAGE PRESIDENT AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

ENGINEER'S REPORT – VILLAGE ENGINEER PETER STOEHR

The Board members had been provided with a memo listing current projects in which the Village is involved. Village Engineer Peter Stoehr reviewed this memo with the members of the Board at this time.

Short discussion followed.

MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE PORTER TO ACCEPT THE REPORT OF THE VILLAGE ENGINEER AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

ORDINANCES, RESOLUTIONS AND MOTIONS TO BE CONSIDERED

1. Motion to Approve an Agreement between the Village and William Breit

President Russell informed the members of the Board that Mr. Breit had met with President Russell and Village Administrator Ken Buchardt earlier today to sign the Release and Agreement for the property commonly known as 31827 North U. S. Highway 12, Volo, IL.

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE PORTER TO APPROVE THE RELEASE AND AGREEMENT

FOR THE PROPERTY COMMONLY KNOWN AS 31827 NORTH U.S. HIGHWAY 12, VOLO, IL ., BETWEEN THE VILLAGE OF VOLO AND WILLIAM BREIT.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	ABSENT
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 4, NAYS – 0, ABSENT – 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

2. Motion to Adopt Position Specifications (Job Descriptions) as prepared by NIU Center for Governmental Studies – Dr. Kuhn

The revised version of this document did not reach our office in time to be distributed prior to tonight's meeting. Therefore, it was the decision of the Board to table approval of this document until the November 10, 2009 Board of Trustees meeting.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE HENLEY TO TABLE THIS MATTER UNTIL THE NOVEMBER 10, 2009 BOARD OF TRUSTEES MEETING. VOICE VOTE: ALL YES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

3. Motion to Authorize Public Bid Notice – Historic Area Phase I Water Main Extension

Approval has been received from Lakemoor for an easement on Volo Village Road, therefore bids must be solicited for the project. Sealed bids will be received at the Village Office until 3:00 P.M., November 18, 2009, At which time all bids will be publicly opened and read aloud .

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED by TRUSTEE WEGENER TO AUTHORIZE PUBLIC BID NOTICE – HISTORIC AREA PHASE I WATER MAIN EXTENSION.

ROLL CALL VOTE:

TRUSTEE BUCHICK	AYE
TRUSTEE EVANS	ABSENT
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 4, NAYS – 0, ABSENT – 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

4. Motion to Repeal Approval of June 23, 2009 of an Intergovernmental Agreement between Lakemoor/Lakes Region Sanitary District/Volo

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE HENLEY TO REPEAL APPROVAL OF JUNE 23, 2009 OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN LAKEMOOR/LAKES REGION SANITARY DISTRICT/VOLO.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	ABSENT
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 4, NAYS – 0, ABSENT – 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

5. Motion to Accept Bid for Snowplowing Contract from lowest responsible Bidder.

Village Technical Administrator Eric Tison reviewed his memo, which he had previously provided, with the members of the Board at this time. The lowest responsible bidder for the snowplowing contract was Orbis Construction from McHenry, IL at \$2,470.00 (\$1,300 for the Village Hall, \$585 for the North Water Tower, \$585 for the South Water Tower)

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY

TRUSTEE PORTER TO ENTER INTO AN AGREEMENT FOR SNOW MANAGEMENT SERVICES FOR 2009-2010 WITH ORBIS CONSTRUCTION COMPANY IN THE AMOUNT OF \$2,470.00.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	ABSENT
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 4, NAYS – 0, ABSENT – 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

6. Motion to Approve Resolution #R-09-153 – A Resolution Approving the Central Lake Thruway – Route 120

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE WEGENER TO APPROVE RESOLUTION #R-09-153 A RESOLUTION APPROVING THE CENTRAL LAKE THRUWAY – ROUTE 120.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	ABSENT
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 4, NAYS – 0, ABSENT – 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

COMMENTS FROM RESIDENTS

Mr. Ken Barnick, President of the Terra Springs Homeowners' Association, presented a parking plan for Terra Springs Circle with 2 options.

Option 1 – Outside Parking (Along outside of street)

1. Vehicles shall only park parallel to the curb and only in the direction of traffic.
For outside parking, direction shall be counter-clockwise the driver's door shall always be on the inside of the street in order to facilitate the entry and exit from the vehicle.
2. Parking shall only be allowed on the OUTSIDE of Terra Springs Circle.

Option 2 – Inside Parking (Along inside of street)

1. Vehicles shall only park parallel to the curb and only in the direction of traffic.
For inside parking, direction shall be clockwise.
The driver's door shall always be on the inside of the street in order to facilitate the entry and exit from the vehicle.
2. Parking shall only be allowed on the INSIDE of Terra Springs Circle.

Mr. Barnick reported that it was the recommendation of the Board of Directors of the Terra Springs Homeowners' Association to support one-side parking with the parking restricted to the inside of Terra Springs Circle.

8:00 P.M.: Trustee Wagner arrived at meeting.

Discussion followed.

President Russell suggested this matter be scheduled as an agenda item for the November 10, 2009 Board of Trustees meeting in order to give the Village Engineers an opportunity to review the plan.

COMMENTS FROM GUESTS OUTSIDE VILLAGE

There were no comments or questions from guests outside the Village at this time.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE HENLEY TO ADJOURN THE BOARD OF TRUSTEES MEETING. VOICE VOTE: ALL AYES.

8:22 P.M.: Meeting was adjourned.

Next Board of Trustees meeting is scheduled for November 10, 2009.

MINUTES SUBMITTED BY _____
Judith T. Rutishauser, Village Clerk

MINUTES APPROVED ON NOVEMBER 10, 2009