

**VILLAGE OF VOLO
MINUTES OF THE REGULARLY SCHEDULED
BOARD OF TRUSTEE MEETING
SEPTEMBER 9, 2008**

7:30 P.M.: Meeting was Called to Order
Pledge to the Flag
Roll Call

Present: President Russell
Trustee Buschick
Trustee Crow
Trustee Evans
Trustee Wagner
Trustee Wegener

Absent: Trustee Porter

President Russell declared a quorum present.

Other Staff in attendance were Village Administrator Ken Buchardt, Attorney Nancy Harbottle, Village Engineer Peter Stoehr, Village Planner Jon Wildenberg, Village Technical Administrator Eric Tison, Village Code Enforcement Officer Michael DeLillo and Village Clerk Judith Rutishauser. Also present were members of the public. (See attached sign in sheet.)

APPROVAL OF MINUTES

Minutes of the August 26, 2008 Bi-Monthly Board of Trustees meeting were presented for review and approval. Errors were reviewed and corrected.

MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE BUSCHICK TO APPROVE THE MINUTES AS CORRECTED.

PRESIDENT RUSSELL	AYE
TRUSTEE BUSHICK	AYE
TRUSTEE CROW	ABSTAIN
TRUSTEE EVANS	AYE
TRUSTEE PORTER	ABSENT
TRUSTEE WAGNER	ABSTAIN
TRUSTEE WEGENER	AYE

AYES – 4, NAYS – 0, ABSENT – 1, ABSTAIN - 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

TREASURER'S REPORT – VILLAGE TREASURER CHERYL GROLLE

In the absence of Village Treasurer Cheryl Grolle, the Board reviewed the Statement of Assets, Trust and Agency Outstanding Summary, Profit and Loss Report and the Accounts Payable Summary.

STATEMENT OF ASSETS

General Fund	\$ 903,585.51
Water Operations Fund	65,368.08
Water Construction Fund	1,469,446.14
Impact Fee Fund	<u>1,328,364.15</u>
TOTAL VILLAGE ASSETS	\$3,766,763.88

TRUST & AGENCY OUTSTANDING SUMMARY

TOTAL	\$ 48,864.05
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PROFIT & LOSS REPORT

General Fund Net Income	\$ 71,692.09
Water Operations Fund Net Income	40,792.55
Impact Fee Fund Income	294,565.81
Impact Fee Fund Expense	- 566,427.73
Water Construction Fund Income	152,684.31
Water Construction Fund Expense	188,707.86

ACCOUNTS PAYABLE SUMMARY

General Fund	\$ 149,544.07
Water Operations Fund	36,027.52
Water Construction Fund	13,838.75

Impact Fee Fund	<u>5,730.00</u>
TOTAL	\$ 205,140.34
Radicom Invoice Sent to Village in Error	\$ - <u>207.50</u>
REVISED TOTAL	\$ 204,932.84

MOTION WAS MADE BY TRUSTEE EVANS AND SECONDED BY TRUSTEE WAGNER, TO ACCEPT THE TREASURER'S REPORT AS PRESENTED AND PAY BILLS IN THE AMOUNT OF \$204,932.84.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	ABSENT
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT – 1

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

OFFICE REPORT – VILLAGE CLERK JUDITH RUTISHAUSER

Village Clerk Judith Rutishauser reviewed the Office Report with the members of the Board of Trustees.

MOTION WAS MADE BY TRUSTEE CROW AND SECONDED BY TRUSTEE WEGENER TO ACCEPT THE OFFICE REPORT AS PRESENTED AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

ADMINISTRATOR'S REPORT – VILLAGE ADMINISTRATOR KEN BUCHARDT

Village Administrator Ken Buchardt reviewed his report with the Board of Trustees.

In addition to his written Office Report, Village Administrator Buchardt introduced Mr. Glenn Swanson, the Wauconda Township Supervisor, and Mr. Joe Munson, Highway Commissioner for the Wauconda Township to the members of the Board. Mr. Swanson and Mr, Munson both expressed their pleasure at working with the Village of Volo and President Russell was presented with an American flag for the new Village Hall.

MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE WAGNER TO ACCEPT THE REPORT BY THE VILLAGE ADMINISTRATOR AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

COMMENTS FROM VILLAGE RESIDENTS

Mr. Pete Limbers, a new resident of Lancaster Falls Subdivision addressed the members of the Board regarding a proposed playground on Outlot F in Lancaster Falls. This subject had been discussed at a previous meeting and Mr. Limbers and other residents had been informed that no money had been budgeted for the playground.

President Russell asked for a consensus from the Board to consider this matter again in April when the budget for 2009-2010 is being considered.

The consensus showed favor by the Board of Trustees.

Ms. Jan Johnson, of Lancaster Falls, suggested stop signs and speed limit signs be installed in the Lancaster Falls Subdivision.

Village Engineer Peter Stoehr responded that a plan is in progress to install these sign .

A consensus from the Board reflected approval of the installation of stop signs and speed limit signs as soon as possible.

COMMENTS FROM GUESTS OUTSIDE VILLAGE

There were no comments at this time from guests outside Village.

PRESIDENT'S REPORT

1. Spruce Lake Business Park

The Agreement is currently being drafted by Village Attorney

Nancy Harbottle

2. Resolution #R-08-142 – Delivered to Grant Township on September 2, 2008

President Russell reported that he had hand delivered Resolution #R-08-142 to Grant Township.

3. Annual Volo Arts, Crafts and Small Business Fair

President Russell informed everyone that the Fair was scheduled for this Saturday, September 13, 2008.

Short discussion followed.

MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE EVANS TO APPROVE THE VILLAGE PRESIDENT’S REPORT. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

ATTORNEY’S REPORT

Village Attorney Nancy Harbottle deferred her report to the “Ordinances, Resolutions and Motions to be Considered” section of the agenda.

ENGINEER’S REPORT

Village Engineer Peter Stoehr also deferred his report to the “Ordinances, Resolutions and Motions to be Considered” section of the agenda.

ORDINANCES, RESOLUTIONS AND MOTIONS TO BE CONSIDERED

1. Motion to Accept Manhard Contract for Construction for Staking, Surveying, Construction Observation and NPDES Compliance Services - Millennium Trail Improvements

Village Engineer Peter Stoehr reviewed the Contract with the Members of the Board.

MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY TRUSTEE WAGNER TO ACCEPT THE MANHARD CONTRACT FOR CONSTRUCTION FOR STAKING, SURVEYING, CONSTRUCTION OBSERVATION AND NPDES COMPLIANCE SERVICES – MILLENNIUM TRAIL

IMPROVEMENTS IN AN AMOUNT NOT TO EXCEED \$21,600.00.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	ABSENT
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT – 1

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

2. Motion to Approve Platinum Sign Variance

Village Attorney Nancy Harbottle reviewed the Ordinance with the members of the Board.

The above mentioned Sign Variance had been reviewed by both the Plan Commission and the Zoning Board of Appeals and their decisions were included in the Trustees' folders of information.

Ms. Jean MianECKi from Platinum Auto Body distributed various sign designs to the members of the Board for them to review and choose one to be installed by Platinum Auto Body.

Village Planner Jon Wildenberg addressed the Board members regarding monument signs and message signs as defined by the Village Zoning Ordinance.

Discussion followed.

MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY TRUSTEE WEGENER TO APPROVE ORDINANCE #0-08-389 – A VARIATION ORDINANCE FROM THE ZONING ORDINANCE – ARTICLE 11 – SIGN REGULATIONS (PLATINUM AUTO BODY OF VOLO, 31223 NORTH RAND ROAD).

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
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TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	ABSENT
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT – 1

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

3. Motion to Approve Platinum Special Use Permit for Electronic Message Board Sign

MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY TRUSTEE WAGNER TO APPROVE ORDINANCE #0-08-390 – AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR PLATINUM AUTO BODY OF VOLO. (31223 NORTH RAND ROAD)

ROLL CALL VOTE:

TRUSTEE BUSCHICK	NAY
TRUSTEE CROW	NAY
TRUSTEE EVANS	NAY
TRUSTEE PORTER	ABSENT
TRUSTEE WAGNER	NAY
TRUSTEE WEGENER	NAY

AYES – 0, NAYS – 5, ABSENT – 1

PRESIDENT RUSSELL DECLARED THE MOTION DEFEATED.

4. Motion to Approve Additional Costs for Volo Craft Fair

Short discussion followed.

MOTION WAS MADE BY TRUSTEE CROW AND SECONDED BY TRUSTEE WEGENER TO APPROVE ADDITIONAL COSTS FOR VOLO CRAFT FAIR.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE

TRUSTEE EVANS

ABSTAIN

TRUSTEE PORTER

ABSENT

TRUSTEE WAGNER

AYE

TRUSTEE WEGENER

AYE

AYES – 5, NAYS – 0, ABSENT – 1, ABSTAIN - 1

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

WEBSITE – ERIC TISON

Village Technical Administrator Eric Tison reported on the new radio read meter reading system the Village had recently purchased. Sensus, who originally provided the equipment to the Village, has scheduled an official training class next week, which Eric is planning to attend.

COMMENTS FROM BOARD MEMBERS

Trustee Evans reminded everyone that the Annual Volo Art, Crafts and Small Business Fair was scheduled for this Saturday, September 20, 2008 from 9:00 A.M. to 5:00 P.M.

MOTION WAS MADE BY TRUSTEE WAGNER AND SECONDED BY TRUSTEE CROW TO ADJOURN THE BOARD OF TRUSTEES MEETING. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

9:10 P.M.: Meeting was adjourned.

Next Board of Trustees Meeting scheduled for September 23, 2008

MINUTES SUBMITTED BY _____
Judith T. Rutishauser, Village Clerk

MINUTES APPROVED ON _____