

**VILLAGE OF VOLO
MINUTES OF THE REGULARLY SCHEDULED
BOARD OF TRUSTEES MEETING
SEPTEMBER 8, 2009**

7:30 P.M.: Meeting was Called to Order
Pledge to the Flag
Roll Call

Present: President Burnell Russell
Trustee Buschick
Trustee Evans
Trustee Henley
Trustee Porter
Trustee Wegener

Absent: Trustee Wagner

President Russell declared a Quorum present.

Other Staff in attendance were Village Administrator Ken Buchardt, Village Attorney Nancy Harbottle, Village Engineer Bud Reed, Village Technical Administrator Eric Tison and Village Clerk Judith Rutishauser. Also present were members of the public. (See attached sign in sheet.)

President Russell suggested that the agenda be amended to include the approval of the minutes of July 14, 2009, July 28, 2009 and August 11, 2009 which had been omitted in error.

**MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY
TRUSTEE PORTER TO AMEND THE AGENDA TO INCLUDE THE
REVIEW AND APPROVAL OF THE MINUTES OF JULY 14, 2009,
JULY 28 AND AUGUST 11, 2009. VOICE VOTE: ALL AYES.**

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

APPROVAL OF MINUTES

Minutes of the July 14, 2009 Regularly Scheduled Board of Trustees meeting were presented for review and approval. An error was identified and the minutes corrected.

**MOTION WAS MADE BY TRUSTEE EVANS AND SECONDED
BY TRUSTEE HENLEY TO APPROVE THE MINUTES AS
CORRECTED.**

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	AYE
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT – 1

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

Minutes of the July 28, 2009 Bi-Monthly Board of Trustees meeting were presented for review and approval. An error was identified and corrected.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE HENLEY TO APPROVE THE MINUTES AS CORRECTED.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	ABSTAIN
TRUSTEE EVANS	AYE
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 4, NAYS – 0, ABSTAIN – 1, ABSENT - 1

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

Minutes of the August 11, 2009 Regularly Scheduled Board of Trustees meeting were presented for review and approval. An error was identified and corrected.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	AYE
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT -1

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

TREASURER’S REPORT – VILLAGE TREASURER CHERYL GROLLE

Village Treasurer Cheryl Grolle was absent and in her absence, President Russell reviewed the Treasurer’s Report with the Board of Trustees.

STATEMENT OF ASSETS

General Fund	\$1,208,697.24
Water Operations Fund	135,287.64
Water Construction Fund	1,180,578.72
Impact Fee Fund	<u>1,011,642.98</u>
TOTAL VILLAGE ASSETS	\$3,536,206.58

TRUST & AGENCY OUTSTANDING SUMMARY

TOTAL	\$ 79,271.50
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PROFIT & LOSS REPORT

General Fund Net Income	\$ 294,811.47
Water Operations Fund Net Income	8.21
Impact Fee Fund Income	10,917.78
Impact Fee Fund Expense	
Water Construction Fund Income	39,824.29
Water Construction Fund Expense	- 190,142.59

ACCOUNTS PAYABLE SUMMARY

General Fund	\$ 71,531.49
Water Operations Fund	36,535.91

Water Construction Fund	42,614.50
Impact Fee Fund	<u>18,182.27</u>
TOTAL	\$ 168,864.17

Discussion followed.

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE BUSCHICK TO ACCEPT THE STATEMENT OF ASSETS, THE TRUST AND AGENCY OUTSTANDING SUMMARY AND THE PROFIT AND LOSS REPORT AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE PORTER TO PAY BILLS AS PRESENTED IN THE AMOUNT OF \$168,864.17.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	AYE
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT - 1

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED

OFFICE REPORT – VILLAGE CLERK JUDITH RUTISHAUSER

Village Clerk Judith Rutishauser reviewed the Office Report with the members of the Board.

MOTION WAS MADE BY TRUSTEE EVANS AND SECONDED BY TRUSTEE PORTER TO ACCEPT THE OFFICE REPORT AS PRESENTED AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

ADMINISTRATOR'S REPORT – VILLAGE ADMINISTRATOR KEN BUCHARDT

The Village Administrator's Report was reviewed by the members of the Board.

Village Administrator Ken Buchardt also reported that Pat's Treatment Service notified us that the Burlington treatment plant could no longer handle our backwash waste water, but arrangement had been made for Western Racine County treatment plant to accept it now. The Village will follow up with Western Racine County for a contract.

Discussion followed.

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE WEGENER TO ACCEPT THE REPORT BY THE VILLAGE ADMINISTRATOR AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

ATTORNEY'S REPORT – VILLAGE ATTORNEY NANCY HARBOTTLE

Village Attorney Nancy Harbottle stated she had no report at this time.

ENGINEER'S REPORT – VILLAGE ENGINEER BUD REED

Village Engineer Bud Reed reported that the road striping had been completed with the exception of Terra Springs Drive and a couple of other streets in the Terra Springs Subdivision.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE EVANS TO ACCEPT THE VILLAGE ENGINEER'S REPORT AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.

At this time, President Russell explained that the order of the agenda had been changed, the "Comments from Residents" and "Comments from Guests Outside the Village" had been moved to follow the "Ordinances, Resolutions and Motions to be Considered" portion of the agenda in order to afford everyone an opportunity to comment on the ordinances if they wished.

ORDINANCES, RESOLUTIONS AND MOTIONS TO BE CONSIDERED

1. Motion to Approve Contract with lowest responsible bidder, Wm. Tonyan & Sons, for build out of lower level, and ratify execution by Village President and Village Clerk

Village Attorney Nancy Harbottle reviewed the contract with the members of the Board

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WEGENER TO APPROVE THE CONTRACT WITH LOWEST RESPONSIBLE BIDDER, WM. TONYAN & SONS, FOR BUILD OUT OF LOWER LEVEL, AND RATIFY THE EXECUTION BY VILLAGE PRESIDENT AND VILLAGE CLERK.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	AYE
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT – 1

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

2. Motion to Approve Contract with lowest responsible bidder, Schroeder Asphalt, Inc. for parking lot work – Village Hall site, and ratify Execution by Village President and Village Clerk

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE PORTER TO APPROVE CONTRACT WITH LOWEST RESPONSIBLE BIDDER, SCHROEDER ASPHALT, INC., FOR PARKING LOT WORK – VILLAGE HALL SITE, AND RATIFY EXECUTION BY VILLAGE PRESIDENT AND VILLAGE CLERK

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	AYE
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT

TRUSTEE WEGENER **AYE**

AYES – 5, NAYS – 0, ABSENT – 1

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

3. Motion to Approve Proposal for engineering services for backwash Wastewater vault addition at the South Water Treatment Facility, Volo, Illinois

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE PORTER TO APPROVE PROPOSAL FOR ENGINEERING SERVICES FOR BACKWASH WASTEWATER VAULT ADDITION AT THE SOUTH WATER TREATMENT FACILITY, VOLO, ILINOIS.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	AYE
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT – 1

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

COMMENTS FROM RESIDENTS

Trustee Porter, of Terra Springs Subdivision, reported that people are running the stop sign on Hartigan Road and creating a very hazardous situation. Deputy Haras responded that he will advise the on duty deputies to patrol this area and concentrate on traffic violators in this area.

COMMENTS FROM GUESTS OUTSIDE VILLAGE

Mr. Henry Schaaf reported that there is increased traffic on Nippersink Road because of the work being done on Route 12 and suggested that this area should receive some extra attention as well.

WEBSITE – VILLAGE TECHNICAL ADMINISTRATOR ERIC TISON

Village Technical Administrator Eric Tison informed everyone that the Village of Wauconda had planned a September 11 Remembrance Ceremony for Friday, September 11, 2009 at 5:30 P.M.

Eric also reminded everyone that "Volofest" is scheduled for September 26, 2009, 2:00 P.M. for activities and 5:00 P.M. for dinner.

The U. S. Census Bureau will be mailing questionnaires in the fall of this year for the 2010 Decennial Census . It is very important that everyone return the completed short form to the Census Bureau. There is information on the Village web site for anyone with questions.

Village President Russell announced that the Village was hosting a Transportation Committee Meeting on Tuesday, September 15, 2009, 7:30 P.M. to discuss plans for Route 12/Route 120 and Gilmer Road. It will be an open meeting; therefore anyone can attend.

COMMENTS FROM BOARD MEMBERS

There were no comments from the members of the Board at this time.

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE PORTER THAT A PORTION OF THE MEETING TO BE CLOSED TO THE PUBLIC, EFFECTIVE IMMEDIATELY AS PERMITTED BY 5 ILCS 120/2(C) (11) TO DISCUSS LITIGATION AGAINST, AFFECTING, OR ON BEHALF OF THE VILLAGE WHICH HAS BEEN FILED AND IS PENDING IN A COURT OR ADMINISTRATIVE TRIBUNAL OR WHICH IS PROBABLE OR IMMINENT AND THE BASIS FOR SUCH FINDING SHALL BE RECORDED IN THE MINUTES OF THE CLOSED SESSION 5 ILCS 120/2(C) (11) AND/OR TO DISCUSSTHE PURCHASE OR LEASE OF A SPECIFIC PIECE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY AS PERMITTED BY 5 ILCS 120/2 (C) (5) WITH NO BUSINESS TO FOLLOW. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

8:00 P.M.: Meeting went into Executive Session.

8:45 P.M.: Public Meeting was re-convened.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WEGENER TO ADJOURN THE BOARD OF TRUSTEES MEETING. VOICE VOTE: ALL AYES.

8:50 P.M.: Meeting was adjourned.

Next Regularly Scheduled meeting is scheduled for September 22, 2009

MINUTES SUBMITTED BY _____
Judith T. Rutishauser

MINUTES APPROVED ON _____