

**VILLAGE OF VOLO
MINUTES OF THE BI-MONTHLY
BOARD OF TRUSTEES MEETING
JULY 22, 2008**

7:30 P.M.: Meeting was Called to Order
Pledge to the Flag
Roll Call

Present: President Burnell Russell
Trustee Buschick
Trustee Crow
Trustee Evans
Trustee Porter
Trustee Wagner
Trustee Wegener

President Russell declared a quorum present.

Other Staff in attendance were Village Administrator Ken Buchardt, Village Attorney Nancy Harbottle, Village Engineer Bud Reed, Village Technical Administrator Eric Tison and Village Deputy Clerk Tina Spradling, Members of the public were also in attendance. (See attached sign in sheet.)

APPROVAL OF MINUTES

Minutes of the June 10, 2008 Regularly Scheduled Board of Trustees meeting were presented for review and approval. Errors were reviewed. Due to discrepancies in the minutes, it was the decision of the Board of Trustees to table the minutes of the June 10, 2008 meeting until the August 12, 2008 Board of Trustees meeting.

**MOTION WAS MADE BY TRUSTEE CROW AND SECONDED BY
TRUSTEE BUSCHICK TO TABLE THE MINUTES OF THE JUNE 10,
2008 BOARD OF TRUSTEES MEETING. VOICE VOTE: ALL AYES.**

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

Minutes of the June 24, 2008 Bi-monthly Board of Trustees meeting were presented for review and approval. Errors were reviewed and corrected.

**MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY
TRUSTEE PORTER TO APPROVE THE MINUTES AS CORRECTED.**

ROLL CLALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSTAIN
TRUSTEE WEGENER	AYE

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

COMMENTS FROM RESIDENTS

Ms. Brenda Limbers, a resident of Lancaster Falls Subdivision, presented a petition signed by residents of Lancaster Falls, proposing that Outlot F in that s subdivision be made into a tot lot playground.

President Russell responded that this matter would be taken under consideration at the weekly Staff meeting on Thursday, July 24, 2008.

COMMENTS FROM GUESTS OUTSIDE VILLAGE

Mr. Glen Isaacson inquired about IDOT perhaps contributing funds towards the installation of the traffic signal at Molidor Road and Route 12.

President Russell deferred the question to Village Engineer Bud Reed who stated that there were several Federally funded programs available and it would take more discussions with IDOT to decide which program the Village of Volo might qualify for. President Russell agreed* to keep everyone updated as this matter progresses.

PRESIDENT'S REPORT

1. Letter regarding Volo's First Annual Volo Arts, Crafts and Business Fair

Trustee Porter had proposed a plan to have an arts, crafts and business fair utilizing the lower level of the Village Hall and the grounds surrounding the building. This event had been held at the Terra Springs Club House last year and was quite successful.

Discussion followed.

ATTORNEY’S REPORT – VILLAGE ATTORNEY NANCY HARBOTTLE

Village Attorney Nancy Harbottle informed the Board of Trustees that the Village Code Book would be an agenda item for the August 12, 2008 Board of Trustees meeting.

PLANNER’S REPORT – VILLAGE PLANNER JON WILDENBERG

Due to the absence of the Village Planner, there was no report at this time.

ENGINEER’S REPORT – VILLAGE ENGINEER BUD REED

Village Engineer Bud Reed reported that the possibility of designating a 25 mph speed limit for the entire village was being reviewed with Daniel Brinkman of Gewalt Hamilton Associates, Inc.

Discussion followed

ORDINANCES, RESOLUTIONS AND MOTIONS TO BE CONSIDERED

1. Motion to Approve Grant Writing Class`

Trustee Wagner reported that the new dates for the grant writing class were October 28 and 29, 2008 and suggested this be deferred to the August 12, 2008 Board of Trustees meeting for discussion.

2. Motion to Approve the Employment of a Part-time Code Enforcement Officer (Mike DeLillo)

President Russell reviewed the description of the position for the members of the Board of Trustees.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WAGNER TO APPROVE THE EMPLOYMENT OF MIKE DE LILLO AS PART-TIME CODE ENFORCEMENT OFFICER.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE

TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 6, NAYS – 0

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

3. Motion to Approve Revised Contract for Management and Operational Services by Manhard Consulting – South Water System

President Russell explained that, since the Village had recently purchased a radio-read mobile water meter reading system and trained Eric Tison, Mike DeLillo and John Rucker of Manhard Consulting, it was no longer necessary to hire Manahrd Consulting to do the water meter readings. Instead, the work will be done Internally by the Village, thus saving approximately \$3,000.00 per year per water system for the Village.

MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY TRUSTEE WAGNER TO APPROVE THE REVISED CONTRACT FOR MANAGEMENT AND OPERATIONAL SERVICES BY MANHARD CONSULTING-SOUTH WATER SYSTEM.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 6, NAYS – 0

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

4. Motion to Approve Revised Contract Management and Operational Services – north water system

As previously explained by President Russell, the Village will now be reading the water meters internally, thus saving the

Village approximately \$3,000.00 per water system per year.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE CROW TO APPROVE REVISED CONTRACT FOR MANAGEMENT AND OPERATIONAL SERVICES – NORTH WATER SYSTEM.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 6, NAYS – 0

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

5. Motion to Approve Granting an Easement to NICOR on the Village Hall Property and Authorizing Execution by the Village President and Village Clerk

Village Administrator Ken Buchardt explained that NICOR had offered the Village \$5,000.00 for an easement on Village property for a vault to be used by NICOR.

MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE PORTER TO APPROVE GRANTING AN EASEMENT TO NICOR ON THE VILLAGE HALL PROPERTY AND AUTHORIZING EXECUTION BY THE VILLAGE PRESIDENT AND VILLAGE CLERK.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 6, NAYS – 0

PRESIDENT RUSELL DECLARED THE MOTION APPROVED.

- 6. Motion to Approve an Ordinance Regulating Sale of Personal Vehicles by Village Resident

President Russell and Village Attorney Nancy Harbottle reviewed the Ordinance with the members of the Board.

Discussion followed.

MOTION WAS MADE BY TRUSTEE CROW AND SECONDED BY TRUSTEE PORTER TO APPROVE ORDINANCE #0-08-387 AN ORDINANCE REGULATING SALE OF PERSONAL VEHICLES WITHIN THE VILLAGE, WITH THE FOLLOWING CHANGES:

- 1. **SECTION 2 – 2**
ADD “OWNER SHALL PRESENT COPY OF TITLE OR REGISTRATION”
- 2. **SECTION 2 – 3**
CHANGE FEE FROM \$25.00 TO \$5.00

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 6, NAYS – 0

PRESIDENT RUSELL DECLARED THE MOTION APPROVED.

- 7. Motion to Approve the annual expenditure of \$500.00 to Sterling Codifiers for the placement and annual updates of the Village Code on the Village Website

Village Technical Administrator Eric Tison explained that Sterling Codifiers has requested an initial, one time preparation fee of \$500.00 to see that the Village Code Book is kept up to date and posted on the Village website.

MOTION WAS MADE BY TRUSTEE EVANS AND SECONDED BY TRUSTEE PORTER TO APPROVE THE ANNUAL EXPENDITURE OF \$500.00 TO STERLING CODIFIERS FOR THE PLACEMENT AND ANNUAL UPDATES OF THE VILLAGE CODE ON THE VILLAGE WEBSITE.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 6, NAYS – 0

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

8. MOTION TO APPROVE FIRST ANNUAL VOLO ARTS, CRAFTS AND BUSINESS FAIR

MOTION WAS MADE BY TRUSTEE WAGNER AND SECONDED BY TRUSTEE BUSCHICK TO APPROVE FIRST ANNUAL VOLO ARTS, CRAFTS AND BUSINESS FAIR

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	ABSTAIN
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSTAIN – 1

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

COMMENTS FROM BOARD MEMBERS

A discussion regarding speed limits and parking on the Village streets followed.

A suggestion was made to reduce the speed limit to 45 mph when entering the Village going west on Route 60. Village Engineer Bud Reed agreed to follow up on this matter and report back to the Board.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WEGENER TO ADJOURN THE MEETING. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

9:00 P.M.: Meeting was adjourned.

Next Board of Trustee meeting is scheduled for August 12, 2008.

MINUTES SUBMITTED BY _____
Judith T. Rutishauser, Village Clerk

MINUTES APPROVED ON _____

