

**VILLAGE OF VOLO  
MINUTES OF THE BI-MONTHLY  
BOARD OF TRUSTEES MEETING  
JUNE 24, 2008**

7:30 P.M.: Meeting was Called to Order  
Pledge to the Flag  
Roll Call

Present: President Burnell Russell  
Trustee Crow  
Trustee Evans  
Trustee Porter  
Trustee Wegener

Absent: Trustee Wagner  
Trustee Buschick

President Russell declared a quorum present.

7:32 P.M.: Trustee Buschick arrived at the meeting

Other Staff in attendance were Village Administrator Ken Buchardt, Village Attorney Nancy Harbottle, Village Engineer Bud Reed, Village Technical Administrator Eric Tison, Village Treasurer Cheryl Grolle, Village Clerk Judith Rutishauser and Mr. Chad Cargrave of Cricket/Denali Spectrum Operations, LLC. Members of the public were also in attendance. (See attached sign in sheet.)

**COMMENTS FROM RESIDENTS**

The Village had received a letter from Mr. Ken Barnick, President of the Terra Springs Homeowners' Association listing several items to be discussed at tonight's meeting.

In the absence of Mr. Barnick, Ms. Lori Fox introduced herself as a member of the Board of the Terra Springs Homeowners' Association and proceeded to review each item with the Village President and the Board of Trustees.

After some discussion, Ms. Fox and other members of the Board of the Terra Springs Homeowners' Association agreed to convey the information provided by the Village at tonight's meeting to their Board members.

A resident of Symphony Meadows Subdivision inquired whether her subdivision was currently being sprayed for mosquitoes. She was assured that Symphony Meadows was included in the area to be sprayed by Clarke Mosquito Control.

Because of the recent severe weather this area has encountered, the subject of a tornado warning system was discussed. Joe Schwarz of the Wauconda Fire Department stated that he would check on the sirens currently in place to be sure all are operational.

### **COMMENTS FROM GUESTS OUTSIDE VILLAGE**

Mr. Richard Hartman of Ingleside reminded the Village that the traffic striping on Hartigan Road is in need of re-painting and inquired whether the Village planned on re-striping it any time soon. Village Engineer Bud Reed responded that within 30 – 45 days, the Village will be doing some road work in that area and would probably re-stripe the road at that time.

Mr. Hartman also asked whether Volo would be repairing their portion of Nippersink Road while was working on their portion. Village President Russell responded that the Village would not be doing work on Nippersink Road anytime this year, since that work was not included in the budget..

### **PRESIDENT'S REPORT**

1. Chuck Smith Letter

President Russell called attention to a letter the Village received from Mr. Chuck Smith of Smith, LaLuzerne, Ltd congratulating the Village on the 15<sup>th</sup> anniversary of its incorporation and complimenting the Village on its dynamic growth.

2. Appoint ZBA Members

President Russell informed the Board that later in the meeting, he would be appointing two new ZBA members.

3. Distribute Code Books

Each of the members of the Board of Trustees had received a copy of the new Village Code Book for them to review so the Code Books can be accepted at a future meeting.

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE CROW TO ACCEPT THE PRESIDENT'S REPORT AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**ATTORNEY’S REPORT – VILLAGE ATTORNEY NANCY HARBOTTLE**

Village Attorney Nancy Harbottle deferred her report to the “Ordinances, Resolutions and Motion to be Considered” portion of the agenda.

**PLANNER’S REPORT – VILLAGE PLANNER JON WILDENBERG**

Due to the absence of the Village Planner, there was no report at this time.

**ENGINEER’S REPORT – VILLAGE ENGINEER BUD REED**

Village Engineer Bud Reed reviewed a report regarding speed data for Hartigan Road/Terra Springs Drive and Molidor Road from Daniel Brinkman of Gewalt Hamilton Associates, Inc. with the members of the Board.

Discussion followed

President Russell suggested this information be reviewed further at a future meeting.

**ORDINANCES, RESOLUTIONS AND MOTIONS TO BE CONSIDERED**

1. Motion to Approve a Lease Agreement with Denali Spectrum Operations LLC for cellular antennae on the Village North Water Tower and equipment in the existing shelter

Mr. Chad Cargrave of Cricket Communications made a short presentation.

Village Attorney Nancy Harbottle reviewed the lease with the members of the Board. The rental amount to be paid is \$2,000.00 per month with a 2% annual escalation after the second term of the lease; the initial lease term is 5 years with an option to extend for three additional five year terms and Denali has agreed to provide a capital contribution to the Village in the amount of \$10,000.00.

**MOTION WAS MADE BY TRUSTEE PORTER AND  
SECONDED BY TRUSTEE WEGENER TO APPROVE A  
LEASE AGREEMENT WITH DENALI SPECTRUM OPERATIONS  
LLC FOR CELLULAR ANTENNAE ON THE VILLAGE NORTH  
WATER TOWER AND EQUIPMENT IN THE EXISTING  
SHELTER.**

**ROLL CALL VOTE:**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>AYE</b>
<b>TRUSTEE EVANS</b>	<b>AYE</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 5, NAYS – 0, ABSENT – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

2. Motion for Approval of Site Plan and Final Engineering, Final Landscape, Final Exterior Lighting and Final Architectural Plans for Consumers Credit Union located on Lot 2 – Volo Crossings Subdivision, 195 E. Ellis Drive

Lee Dolan of Robison Architects made a short presentation. Representatives of Consumers Credit Union were also present.

There were questions from the Trustees on the message board sign.

**MOTION WAS MADE BY TRUSTEE CROW AND SECONDED BY TRUSTEE BUSCHICK TO APPROVE THE SITE PLAN, BY TRUSTEE BUSCHICK TO APPROVE THE SITE PLAN AND FINAL ENGINEERING, FINAL LANDSCAPE, FINAL EXTERIOR LIGHTING AND FNAL ARCHITECTURAL PLANS FOR CONSUMERS CREDIT UNION LOCATED ON LOT 2 – VOLO CROSSINGS SUBDIVISION, 195 E. ELLIS DRIVE, SUBJECT TO FINAL APPROVAL OF THE VILLAGE PLANNER.**

**ROLL CALL VOTE:**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>AYE</b>
<b>TRUSTEE EVANS</b>	<b>AYE</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 5, NAYS – 0, ABSENT – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

3. Motion to Approve Engineering Contract with Manhard Consulting, Ltd. for Millennium Bike Trail (Hummel property)

Village Engineer Bud Reed reviewed the proposal for civil engineering and surveying services – Millennium Trail (Hummel property at northwest corner of Illinois 120 and Fish Lake Road) Volo, Illinois.

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WEGENER TO APPROVE ENGINEERING CONTRACT WITH MANHARD CONSULTING, LTD. FOR MILLENNIUM BIKE TRAIL (HUMMEL PROPERTY) IN THE AMOUNT OF \$16, 300.**

**ROLL CALL VOTE:**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>AYE</b>
<b>TRUSTEE EVANS</b>	<b>AYE</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 5, NAYS – 0, ABSENT – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

3. Motion to Approve Engineering Contract with Manhard Consulting, Ltd. for Millennium Bike Trail (Volling Property)

Village Engineer Bud Reed reviewed the proposal for civil engineering services Millennium Trail (Volling commercial property) northwest corner of Illinois 120 and Fish Lake Road, Volo, Illinois

**MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE PORTER TO APPROVE ENGINEERING CONTRACT WITH MANHARD CONSULTING, LTD. FOR MILLENNIUM BIKE TRAIL (VOLLING PROPERTY) IN THE AMOUNT OF \$10,450.**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
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<b>TRUSTEE CROW</b>	<b>AYE</b>
<b>TRUSTEE EVANS</b>	<b>AYE</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 5, NAYS – 0, ABSENT – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

5. Motion to confirm ZBA member appointments

President Russell introduced Mr. Mike Pones and Mr. George Guffy to the Board of Trustees. Both men briefly addressed the Board members.

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE BUSCHICK TO APPROVE THE APPOINTMENT OF MIKE PONES AND GEORGE GUFFY AS NEW MEMBERS OF THE VILLAGE OF VOLO ZONING BOARD OF APPEALS.**

**ROLL CALL VOTE:**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>AYE</b>
<b>TRUSTEE EVANS</b>	<b>AYE</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 5, NAYS – 0, ABSENT – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

6. Motion to Create the Construction Loan Checking Account – Chase Bank

Village Treasurer Cheryl Grolle reviewed a memo which had been provided to the members of the Board prior to the meeting.

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE BUSCHICK TO CREATE THE CONSTRUCTION LOAN CHECKING ACCOUNT – CHASE BANK**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>AYE</b>
<b>TRUSTEE EVANS</b>	<b>AYE</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 5, NAYS – 0, ABSENT – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

7. Motion to Approve Initial Draw from Chase Loan - \$50,000.00

Village Treasurer Chery Grolle reviewed the memo with the Board members explaining the initial draw from the Chase Bank loan.

**MOTION WAS MADE BY TRUSTEE BUSCHICK AND  
SECONDED BY TRUSTEE WEGENER TO APPROVE THE  
INITIAL DRAW FROM THE CHASE BANK LOAN IN THE  
AMOUNT OF \$50,000.00.**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>AYE</b>
<b>TRUSTEE EVANS</b>	<b>AYE</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 5, NAYS – 0, ABSENT – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

8. Motion to Approve Grant Writing class

President Russell informed the Board members that Trustee Wagner had informed him that, instead of the class costing \$1,200.00, the cost was \$1,200.00 per day. Therefore this matter was tabled until Trustee Wagner can contact enough people to make the class more feasible.

9. Motion to Approve Bid for Re-surfacing Fisher Road

Village Engineer Bud Reed reviewed the bids which were received

for the Road Program with the members of the Board. It was the recommendation of Manhard Consulting, Ltd. that Payne & Dolan, Inc. is the lowest responsible and responsive bidder and the contract be awarded to Payne & Dolan, Inc. for the 2008 Road Program.

**MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE CROW TO APPROVE THE BID FROM PAYNE & DOLAN, INC. FOR THE 2008 ROAD MAINTENANCE PROGRAM.**

**ROLL CALL VOTE:**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>AYE</b>
<b>TRUSTEE EVANS</b>	<b>AYE</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 5, NAYS – 0, ABSENT – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

10. Motion to Approve Board Room Audio Visual Presentation Equipment

Village Technical Administrator Eric Tison reviewed his memo with The members of the Board explaining the details of installing this Equipment. Staff recommends approving the quotation from Concierge Telecom for visual presentation equipment in an amount not to exceed \$3,230.00.

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE CROW TO APPROVE THE PURCHASE OF BOARD ROOM AUDIO VISUAL PRESENTATION EQUIPMENT IN AN AMOUNT NOT TO EXCEED \$3,320.00.**

**ROLL CALL VOTE:**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>AYE</b>
<b>TRUSTEE EVANS</b>	<b>AYE</b>

**TRUSTEE PORTER  
TRUSTEE WAGNER  
TRUSTEE WEGENER**

**AYE  
ABSENT  
AYE**

**AYES – 5, NAYS – 0, ABSENT – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**COMMENTS FROM BOARD MEMBERS**

Trustee Buschick suggested the Village install speed limit signs in Symphony Meadows and Remington Point. Village Engineer Bud Reed responded, stating that there is a plan for signage, but not until the development is 70 or 80% complete. However, the issue of speed limits is being reviewed.

Trustee Buschick also suggested the tornado warning system be reviewed. Joe Schwarz of the Wauconda Fire Department informed the members of the Board that there is a plan in effect for warning sirens to be installed.

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED  
BY TRUSTEE BUSCHICK TO ADJOURN THE MEETING. VOICE  
VOTE: ALL AYES.**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

9:00 P.M.: Meeting was adjourned.

9:15 P.M.: Meeting was adjourned.

Next Board of Trustee meeting is scheduled for July 8, 2008.

**MINUTES SUBMITTED BY** \_\_\_\_\_  
**Judith T. Rutishauser, Village Clerk**

**MINUTES APPROVED ON** \_\_\_\_\_

