

**VILLAGE OF VOLO
MINUTES OF THE BI-MONTHLY
BOARD OF TRUSTEES MEETING
JUNE 23, 2009**

7:30 P.M.: Meeting was Called to Order
Pledge to the Flag
Roll Call

Present: President Russell
Trustee Buschick
Trustee Henley
Trustee Porter
Trustee Wegener

Absent: Trustee Evans
Trustee Wagner

President Russell declared a quorum present.

Other Staff in attendance were Village Administrator Ken Buchardt, Village Attorney Nancy Harbottle, Village Engineers Bud Reed and Peter Stoehr, Village Treasurer Cheryl Grolle, Technical Administrator Eric Tison and Village Clerk Judith Rutishauser. Members of the public were also in attendance. (See attached sign in sheet.)

COMMENTS FROM RESIDENTS

There were no comments or questions from the residents at this time.

COMMENTS FROM GUESTS OUTSIDE VILLAGE

There were no comments or questions from any guests outside the Village.

PRESIDENT'S REPORT

1. Lake County Astronomical Society (Rebecca Tippens)

President Russell explained that Ms. Tippens had not called him to confirm appearing at tonight's meeting.

2. Village Parade Trailer

Village President Russell reported that the trailer was now having brakes installed and the Village has not had any response for a family to represent Volo in the Fox Lake 4th of July parade.

3. Committee Appointments

President Russell explained that some changes have been made to the list of Committees. The Human Resources Committee is to be eliminated until Dr. Kuhn returns with the results of the employee surveys, which had been submitted on Friday, June 19, 2009.

President Russell suggested a Transportation Committee be formed. This Committee would include Trustee Wegener, Trustee Henley and Trustee Buschick.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE HENLEY TO FORM A TRANSPORTATION COMMITTEE INCLUDING TRUSTEE WEGENER, TRUSTEE HENLEY AND TRUSTEE BUSCHICK.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	ABSENT
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 4, NAYS – 0, ABSENT – 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

4. Pictures for Display Case

President Russell suggested that the Board members arrive early for the July 14, 2009 Board meeting to have a group picture taken to put into the display case in the lobby of the Village Hall. Pictures of the office staff will also be placed on display in the cabinet.

5. Tour of Western Lake County with CDS members

On Tuesday, June 16, 2009, President Russell and Wauconda Township Supervisor Glen Swanson accompanied Lisa Tapper and Betsy Lassar of the Community Development Commission on a tour of western Lake County to acquaint them with the growth and development in our area of Lake County.

MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE PORTER TO ACCEPT THE PRESIDENT’S REPORT AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

ADMINISTRATOR’S REPORT

1. Update on Lower Level Build Out

Village Administrator Ken Buchardt reported that, while meeting with Dan Robison, the architect who designed the Village Hall, it was confirmed that the prints for the lower level were completed with the original plans. Mr. Robison will look into the cost of having specs made from the prints so that packages can be put together for bids.

The Village received a letter from Grant Township requesting a donation of \$200.00 for their Annual 5K Walk//run at Grant Township Center on August 9, 2009. The proceeds are shared with pledges going to their local athletic associations, scouts, Grant Township Queens and the registrations and sponsorship fees to the Parks and Recreation fund. By donating \$200.00 or more, the Village of Volo will be posted on the premises that day of the race, in local advertising, in the next Grant Township newsletter, on the back of the T-shirts and we will also receive 2 T-shirts.

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE PORTER TO APPROVE A \$200.00 DONATION TO THE ANNUAL GRANT TOWNSHIP 5K WALK/RUN.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	ABSENT
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 4, NAYS – 0, ABSENT – 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

ATTORNEY’S REPORT - VILLAGE ATTORNEY NANCY HARBOTTLE

Village Attorney Nancy Harbottle deferred her report to the "Ordinances, Resolutions and Motions to be Considered" portion of the meeting.

PLANNER'S REPORT – VILLAGE ENGINEER JON WILDENBERG

The Village Planner's attendance was not necessary for this meeting..

ENGINEER'S REPORT – VILLAGE ENGINEER PETER STOEHR

The Board members had been provided with a memo listing current projects in which the Village is involved. Village Engineer Peter Stoehr reviewed this memo with the members of the Board at this time.

Village Engineer Bud Reed was asked for his comments at this time.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE HENLEY TO ACCEPT THE REPORTS OF THE VILLAGE ENGINEERS AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

At this time, Village Engineer Bud Reed reported on the results of the bids for the lower south lot and Village parking lot. The bids were opened on June 22, 2009; 8 bids were received. The lowest bid was received from Greg Greenhill Construction Co., Inc at \$185,063.50.

Short discussion followed.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE HENLEY TO SEPARATE THE COMPLETION OF THE VILLAGE PARKING LOT FROM THE COMPLETION OF THE LOWER SOUTH LOT.

ROLL CALL VOTE:

TRUSTEE BUSHICK	AYE
TRUSTEE EVANS	ABSENT
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSEMT
TRUSTEE WEGENER	AYE

AYES – 4, NAYS – 0, ABSENT – 2

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE WEGENER TO ACCEPT THE BASE BID OF \$53,555.00 FROM GREG GREENHILL CONSTRUCTION CO., INC.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	ABSENT
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE
PRESIDENT RUSSELL	AYE

AYES – 5, NAYS – 0, ABSENT – 2

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE PORTER TO DISCUSS ACCEPTING ALL 3 ALTERNATES AT \$131,508.50.

Trustee Porter suggested that the Village put off completing the parking lots in lieu of completing the lower level of the Village Hall because Trustee Porter believed that the lower level would be more useful to the residents of the Village than completion of the parking lot area and would require less maintenance

Long discussion followed.

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE PORTER TO WITHDRAW THE MOTION TO DISCUSS ACCEPTING ALL 3 ALTERNATES AT \$131,508.50.

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE PORTER TO RECONSIDER THE MOTION TO ACCEPT THE BASE BID OF \$53,555.00 FROM GREG GREENHILL CONSTRUCTION CO., INC.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	ABSENT
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT

TRUSTEE WEGENER	AYE
PRESIDENT RUSSELL	NAY

AYES – 4, NAYS – 1, ABSENT – 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE HENLEY TO TABLE AWARDING THE BID UNTIL THE JULY 14, 2009 BOARD OF TRUSTEES MEETING.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	ABSENT
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE
PRESIDENT RUSSELL	AYE

AYES – 5, NAYS – 0, ABSENT – 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

ORDINANCES, RESOLUTIONS AND MOTIONS TO BE CONSIDERED

- 6. Motion to Approve Final Plat for Spruce Lake Business Park (Pease) And Authorize Execution Thereof – 33450 North U.S. Highway 12

Mr. Jack Pease made a short presentation to bring the members of the Board up to date before approving the Final Plat.

Mr. Greg Kelly of the IDNR addressed the members of the Board of Trustees and stated that Mr. Pease has worked diligently to cooperate and implement all of the requests made by the IDNR.

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE WEGENER TO CHANGE THE DOCUMENT TO REFLECT REMOVAL FROM THE PROPERTY OF ALL PIPES, MANHOLES, TRUCKS AND ALL UNUSED EQUIPMENT ON OR BEFORE DECEMBER 31, 2009.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	ABSENT
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE
PRESIDENT RUSSELL	AYE

AYES – 5, NAYS – 0, ABSENT – 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WEGENER TO APPROVE FINAL PLAT FOR SPRUCE LAKE BUSINESS PARK (PEASE) CONTINGENT UPON FINAL ENGINEERING APPROVAL, FINAL LANDSCAPE PLAN APPROVAL AND PAYMENT OF ALL COSTS AND FEES REQUIRED BY VILLAGE ORDINANCES, AND AUTHORIZE EXECUTION THEREOF – 33450 NORTH U.S. HIGHWAY 12.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	ABSENT
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE
PRESIDENT RUSSELL	AYE

AYES – 5, NAYS – 0, ABSENT – 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

1. Motion to Approve Ordinance No. 0-09-414 – an Ordinance Establishing SSA Number 14 – Water/Sanitary – Volo Historic Area – Phase One

Village Attorney reviewed the Ordinance with the members of the Board.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE HENLEY TO APPROVE ORDINANCE NO. 0-09-414 –

**AN ORDINANCE ESTABLISHING SSA NUMBER 14 –
WATER/SANITARY – VOLO HISTORIC AREA – PHASE ONE.**

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	ABSENT
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE
PRESIDENT RUSSELL	AYE

AYES – 5, NAYS – 0, ABSENT - 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

2. Motion to Approve Ordinance No. 0-09-415 – An Ordinance Authorizing the Village of Volo to Borrow Funds from the Public Water Supply Loan Program (Stimulus Funding through IEPA)

Village Attorney Nancy Harbottle reviewed the Ordinance with the members of the Board.

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY PORTER TO APPROVE ORDINANCE NO. 0-09-415 – AN ORDINANCE AUTHORIZING THE VILLAGE OF VOLO TO BORROW FUNDS FROM THE PUBLIC WATER SUPPLY LOAN PROGRAM (STIMULUS FUNDING THROUGH IEPA).

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	ABSENT
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE
PRESIDENT RUSSELL	AYE

AYES – 5, NAYS – 0 ABSENT – 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

3. Motion to Approve an Intergovernmental Agreement Between Lakes Region Sanitary District and Village of Volo – Sanitary Sewer Service to Volo Historic Area – Phase One and Authorize Execution Thereof

Village Attorney Nancy Harbottle reviewed the Agreement with the members of the Board.

Long discussion followed.

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE WEGENER TO APPROVE AN INTERGOVERNMENTAL AGREEMENT BETWEEN LAKES REGION SANITARY DISTRICT AND THE VILLAGE OF VOLO – SANITARY SEWER SERVICE TO VOLO HISTORIC AREA – PHASE ONE AND AUTHORIZE EXECUTION THEREOF.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	ABSENT
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE
PRESIDENT RUSSELL	AYE

AYES – 5, NAYS – 0, ABSENT – 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

4. Motion to Approve an Intergovernmental Agreement Between Lakes Region Sanitary District, Village of Volo and Village of Lakemoor – Right of Way Permit - Volo Village Road

Village Attorney Nancy Harbottle reviewed the Agreement with the members of the Board.

Discussion followed.

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE PORTER TO APPROVE AN INTERGOVERNMENTAL AGREEMENT, AS AMENDED, BETWEEN LAKES REGION SANITARY DISTRICT, VILLAGE OF VOLO AND VILLAGE OF LAKEMOOR –

RIGHT OF WAY PERMIT – VOLO VILLAGE ROAD

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	ABSENT
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE
PRESIDENT RUSSELL	AYE

AYES – 5, NAYS – 0, ABSENT – 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

7. Motion to Approve the transfer of Village impact fee funds from Midwest Bank to other appropriate banking institutions

Village Treasurer Cheryl Grolle explained that she had spoken to 7 banks, and after reviewing the results of her survey, her recommendation was to transfer the impact fee funds to the First National Bank with locations in Richmond, McHenry or Island Lake.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WEGENER TO APPROVE THE TRANSFER OF VILLAGE IMPACT FEE FUNDS FROM MIDWEST BANK TO THE FIRST NATIONAL BANK.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	ABSENT
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE
PRESIDENT RUSSELL	AYE

AYES – 5, NAYS – 0, ABSENT – 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

COMMENTS FROM BOARD MEMBERS

Trustee Buschick suggested that Code Enforcement Officer Mike DeLillo investigate the vacant property on Hartigan Road where the grass has become overgrown because of the rain we've encountered recently. The property is owned by Wade Light and perhaps Mike could contact Mr. Light to have the property mowed.

President Russell suggested we contact Grant Township and ask them to cut the grass. The Village will follow up on this matter.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE HENLEY TO ADJOURN THE BOARD OF TRUSTEES MEETING. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

9:00 P.M.: Meeting was adjourned.

Next regularly scheduled Board of Trustees meeting is scheduled for July 14, 2009.

MINUTES SUBMITTED BY _____
Judith T. Rutishauser, Village Clerk

MINUTES APPROVED ON _____