

**VILLAGE OF VOLO  
MINUTES OF THE REGULARLY SCHEDULED  
BOARD OF TRUSTEES MEETING  
JUNE 9, 2009**

7:30 P.M.: Meeting was Called to Order  
Pledge to the Flag  
Roll Call

Present: President Burnell Russell  
Trustee Buschick  
Trustee Evans  
Trustee Henley  
Trustee Porter  
Trustee Wegener

Absent: Trustee Wagner

President Russell declared a Quorum present.

Other Staff in attendance were Village Administrator Ken Buchardt, Village Attorney Nancy Harbottle, Village Engineer Bud Reed, Village Technical Administrator Eric Tison, Village Treasurer Cheryl Grolle and Village Clerk Judith Rutishauser. Also present were members of the public. (See attached sign in sheet.)

**APPROVAL OF MINUTES**

Minutes of the May 12, 2009 Regularly Scheduled Board of Trustees meeting were presented for review and approval. An error was identified and the minutes corrected..

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED  
BY TRUSTEE HENLEY TO APPROVE THE MINUTES AS  
CORRECTED.**

**ROLL CALL VOTE:**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE EVANS</b>	<b>AYE</b>
<b>TRUSTEE HENLEY</b>	<b>AYE</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 5, NAYS – 0, ABSENT – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

Minutes of the May 26, 2009 Bi-Monthly Board of Trustees meeting were presented for review and approval. Errors were identified and corrected.

**MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE PORTER TO APPROVE THE MINUTES AS CORRECTED.**

**ROLL CALL VOTE:**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE EVANS</b>	<b>AYE</b>
<b>TRUSTEE HENLEY</b>	<b>AYE</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 5, NAYS – 0, ABSENT - 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**TREASURER’S REPORT – VILLAGE TREASURER CHERYL GROLLE**

Village Treasurer Cheryl Grolle reviewed the Treasurer’s Report with the Board of Trustees.

**STATEMENT OF ASSETS**

<b>General Fund</b>	<b>\$ 900,045.20</b>
<b>Water Operations Fund</b>	<b>111,207.94</b>
<b>Water Construction Fund</b>	<b>1,319,459.94</b>
<b>Impact Fee Fund</b>	<b><u>957,120.10</u></b>
<b>TOTAL VILLAGE ASSETS</b>	<b>\$3,287,833.18</b>

**TRUST & AGENCY OUTSTANDING SUMMARY**

<b>TOTAL</b>	<b>\$ 108,224.29</b>
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**PROFIT & LOSS REPORT**

General Fund Net Income	\$ 13,970.33
Water Operations Fund Net Income	11,393.72
Impact Fee Fund Income	19,506.05
Impact Fee Fund Expense	- 24,948.87
Water Construction Fund Income	10,117.37
Water Construction Fund Expense	- 18,764.00

**ACCOUNTS PAYABLE SUMMARY**

General Fund	\$ 101,198.40
Water Operations Fund	47,289.26
Water Construction Fund	39,146.84
Impact Fee Fund	<u>14,071.00</u>
TOTAL	\$ 201,705.50

**MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE BUSCHICK TO ACCEPT THE STATEMENT OF ASSETS, THE TRUST AND AGENCY OUTSTANDING SUMMARY AND THE PROFIT AND LOSS REPORT AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE EVANS TO PAY BILLS AS PRESENTED IN THE AMOUNT OF \$201,705.50.**

**ROLL CALL VOTE:**

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	AYE
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

**AYES – 5, NAYS – 0, ABSENT – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED**

**OFFICE REPORT – VILLAGE CLERK JUDITH RUTISHAUSER**

Village Clerk Judith Rutishauser reviewed the Office Report with the members of the Board.

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE EVANS TO ACCEPT THE OFFICE REPORT AS PRESENTED AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**ADMINISTRATOR’S REPORT – VILLAGE ADMINISTRATOR KEN BUCHARDT**

The Village Administrator’s Report was reviewed by the members of the Board.

Village Administrator Ken Buchardt requested that the Trustees return their copies of the Village Code Book at the next meeting, so the updates can be added to each copy.

Discussion followed.

**MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE HENLEY TO ACCEPT THE REPORT BY THE VILLAGE ADMINISTRATOR AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**COMMENTS FROM RESIDENTS**

There were no comments from residents at this time.

**COMMENTS FROM GUESTS OUTSIDE VILLAGE**

There were no comments from the public at this time.

**PRESIDENT’S REPORT**

1. Letter from Burlington Waste Water System

President Russell reviewed, with the members of the Board, a letter he had received from Ms. Connie Wilson, Utility Manager of the City of Burlington Department of Public Works, regarding additional testing of the sludge from the Village of Volo. Also reviewed was a letter of response in which the Village of Volo agrees to quarterly testing of the sludge.

2. Finish Committee Appointments - June 23, 2009 Meeting

President Russell informed the members of the Board that the report on Committee Appointments would be ready for the June 23, 2009 meeting.

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WEGENER TO ACCEPT THE REPORT BY THE VILLAGE PRESIDENT AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**ATTORNEY'S REPORT – VILLAGE ATTORNEY NANCY HARBOTTLE**

Village Attorney Nancy Harbottle informed the Board of Trustees that her Report on the IMRF would be completed by the next meeting on June 23, 2009.

**ENGINEER'S REPORT – VILLAGE ENGINEER BUD REED**

Village Engineer Bud Reed reported that the bids for the final lift on the parking lot and the lower parking lot are due by June 22, 2009, when the bids will be opened and reviewed.

**ORDINANCES, RESOLUTIONS AND MOTIONS TO BE CONSIDERED**

1. Motion to Approve the First Amendment to the Intergovernmental Agreement between Lake County Forest Preserve and the Village of Volo and Authorize Execution thereof by the Village President and Village Clerk

Village Attorney Nancy Harbottle reviewed her memo and the Intergovernmental Agreement, which had previously been provided, with the Board members.

**MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE PORTER TO APPROVE THE FIRST AMENDMENT**

**TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE LAKE COUNTY FOREST PRESERVE AND THE VILLAGE OF VOLO AND AUTHORIZE EXECUTION THEREOF BY THE VILLAGE PRESIDENT AND VILLAGE CLERK.**

**ROLL CALL VOTE:**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE EVANS</b>	<b>AYE</b>
<b>TRUSTEE HENLEY</b>	<b>AYE</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 5, NAYS – 0, ABSENT – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

2. Motion to Approve an Update to the Village of Volo Comprehensive Transportation Plan – South Planning Area and North Planning Area by Gewalt Hamilton, in an amount not to exceed \$26,500.00

Village Engineer Bud Reed reported that the Department of Transportation has requested that the Village update the transportation studies to more correlate with their Strategic Arterial Regional Plan on Route 12.

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WEGENER TO APPROVE AN UPDATE TO THE VILLAGE OF VOLO COMPREHENSIVE TRANSPORTATION PLAN SOUTH PLANNING AREA AND NORTH PLANNING AREA BY GEWALT HAMILTON, IN AN AMOUNT NOT TO EXCEED \$26,500.**

**ROLL CALL VOTE:**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE EVANS</b>	<b>AYE</b>
<b>TRUSTEE HENLEY</b>	<b>AYE</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 5, NAYS – 0, ABSENT – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

3. Motion to Approve Extension of Autumn Grove Financing

Village Attorney Nancy Harbottle explained that this was actually An extension of their obligation to complete the public improvements, pursuant to the Subdivision Ordinance as Included in their engineering plans and Annexation Agreement.

President Russell introduced Mr. Kevin Davis from William Ryan Homes who explained to the Board members that it is the decision of William Ryan Homes to complete the public improvements at this time. However, these improvements will not be completed by the time limit specified in the Annexation Agreement; therefore an extension is being requested.

Long discussion followed.

**MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE PORTER TO APPROVE THREE (3) SIX (6) MONTH EXTENSIONS BEGINNING APRIL 4, 2008 THROUGH OCTOBER 4, 2009 FOR THE CONSTRUCTION OF PUBLIC IMPROVEMENTS BY WILLIAM RYAN HOMES FOR THE AUTUMN GROVE SUBDIVISION, WITH THE COMPLETION OF FISH LAKE ROAD AS A PRIORITY.**

**ROLL CALL VOTE:**

<b>TRUSTEE BUSHCICK</b>	<b>AYE</b>
<b>TRUSTEE EVANS</b>	<b>AYE</b>
<b>TRUSTEE HENLEY</b>	<b>AYE</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 5, NAYS – 0, ABSENT – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

4. Motion to Approve Cambridge's Request for Disbursement from SSA No. 3 (Public Improvement Fund) in the Amount of \$3,773,766.73

Village Attorney Nancy Harbottle reviewed the request with the

members of the Board.

Discussion followed.

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE HENLEY TO APPROVE THE REQUEST OF CAMBRIDGE FOR DISBURSEMENT FROM SSA NO. 3 (PUBLIC IMPROVEMENT FUND) IN THE AMOUNT OF \$3,773,766.73.**

**ROLL CALL VOTE:**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE EVANS</b>	<b>AYE</b>
<b>TRUSTEE HENLEY</b>	<b>AYE</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 5, NAYS – 0, ABSENT – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**ORDINANCES AND RESOLUTIONS PENDING**

1. Establishment Ordinance – SSA No. 14
2. Amend and Restate All Codes for Home Rule Status

**WEBSITE – VILLAGE TECHNICAL ADMINISTRATOR ERIC TISON**

Village Technical Administrator Eric Tison reported briefly that the Village newsletter had been posted on the web site and mailed to each resident as well.

A suggestion was made to add the Village hours of operation to the web site.

**COMMENTS FROM BOARD MEMBERS**

Trustee Porter suggested that efforts be made to complete the lower level of the Village Hall.

Discussion followed.

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE BUSCHICK TO AUTHORIZE THE OFFICE STAFF TO**

**PREPARE A PACKAGE AND GO OUT FOR BIDS TO COMPLETE THE LOWER LEVEL OF THE VILLAGE HALL.**

**ROLL CALL VOTE:**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE EVANS</b>	<b>AYE</b>
<b>TRUSTEE HENLEY</b>	<b>AYE</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 5, NAYS – 0, ABSENT – 1**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

Trustee Evans reported that there is a pot hole in the eastbound lane of Route 60, between Route 120 and Fish Lake Road that needs attention and asked who is responsible for the repair. Village Administrator Ken Buchardt responded that it is the responsibility of IDOT, but promised to follow up on the matter as soon as possible.

Trustee Evans also suggested that, when the lights are being considered for the new parking lot, the Village take into consideration the subject of light pollution and make sure the light does not flow past the distance designated in the Village Ordinance.

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE BUSCHICK TO ADJOURN THE MEETING OF THE BOARD OF TRUSTEES. VOICE VOTE: ALL AYES.**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

8:33 P.M.: Meeting was adjourned.

**MINUTES SUBMITTED BY** \_\_\_\_\_  
**Judith T. Rutishauser**

**MINUTES APPROVED ON** \_\_\_\_\_