

**VILLAGE OF VOLO
MINUTES OF THE REGULARLY SCHEDULED
BOARD OF TRUSTEES MEETING
MAY 12, 2009**

7:30 P.M.: Meeting was Called to Order
Pledge to the Flag
Roll Call

Present: President Burnell Russell
Trustee Buschick
Trustee Evans
Trustee Porter
Trustee Wegener

Absent: Trustee Crow
Trustee Wagner

President Russell declared a Quorum present.

Other Staff in attendance were Village Administrator Ken Buchardt, Village Attorney Nancy Harbottle, Village Technical Administrator Eric Tison, Village Treasurer Cheryl Grolle and Village Clerk Judith Rutishauser. Also present were members of the public. (See attached sign in sheet.)

APPROVAL OF MINUTES

Minutes of the April 14, 2009 Regularly Scheduled Board of Trustees meeting were presented for review and approval.

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED
BY TRUSTEE EVANS TO APPROVE THE MINUTES AS PRESENTED.**

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	ABSENT
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 4, NAYS – 0, ABSENT - 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

Minutes of the April 28, 2009 Bi-Monthly Board of Trustees meeting were presented for review and approval.

MOTION WAS MADE BY TRUSTEE EVANS AND SECONDED BY TRUSTEE WEGENER TO APPROVE THE MINUTES AS PRESENTED.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	ABSENT
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 4, NAYS – 0, ABSENT - 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

ELECTION RESULTS

Following are the Official results of the April 7, 2009 Consolidated Election as the names appeared on the ballot:

Village Trustee	Stephen R. Henley	140 Votes
Village Trustee	Le Roy Wegener	109 Votes
Village Trustee	Chrissy B. Steffani-Wardlow	78 Votes
Village Trustee	Carol Porter	146 Votes

ACCEPTANCE OF STEPHEN HENLEY'S RESIGNATION FROM THE PLAN COMMISSION

Stephen Henley had submitted to President Russell and Plan Commission Chairperson Elizabeth Wertke, a letter of resignation from the Plan Commission, pursuant to his election as Village Trustee. President Russell accepted the resignation, on behalf of the Village of Volo, and presented Stephen with a plaque, which was read aloud at this time, expressing the gratitude of the Village for the time Mr. Henley shared while on the Plan Commission.

MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY TRUSTEE WEGENER TO ADJOURN THE BOARD OF TRUSTEES MEETING SINE DIE. VOICE VOTE: ALL AYES.

SWEARING IN AND INSTALLATION OF NEWLY ELECTED TRUSTEES

Stephen Henley, Carol Porter and LeRoy Wegener were sworn in, at this time, by Village Clerk Judith Rutishauser and congratulated on their new terms as Village of Volo Trustees.

7:40 P.M.: Call to Order of the New Board, including those elected on April 7, 2009

Present: President Russell
Trustee Buschick
Trustee Evans
Trustee Henley
Trustee Porter
Trustee Wegener

Absent: Trustee Wagner

President Russell declared a quorum present.

TREASURER’S REPORT – VILLAGE TREASURER CHERYL GROLLE

Village Treasurer Cheryl Grolle reviewed the Treasurer’s Report with the Board of Trustees.

STATEMENT OF ASSETS

General Fund	\$ 864,381.60
Water Operations Fund	100,702.47
Water Construction Fund	1,328,106.57
Impact Fee Fund	<u>956,123.24</u>
TOTAL VILLAGE ASSETS	\$3,249,313.88

TRUST & AGENCY OUTSTANDING SUMMARY

TOTAL	\$ 98,122.23
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PROFIT & LOSS REPORT

General Fund Net Income	\$ 213,851.47
Water Operations Fund Net Income	104,724.46

Impact Fee Fund Income	454,356.25
Impact Fee Fund Expense	- 1,390,640.58
Water Construction Fund Income	211,473.32
Water Construction Fund Expense	- 374,997.69

ACCOUNTS PAYABLE SUMMARY

General Fund	\$ 117,346.14
Water Operations Fund	30,718.28
Water Construction Fund	18,764.00
Impact Fee Fund	<u>25,398.87</u>
TOTAL	\$ 192,227.29

MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY TRUSTEE HENLEY TO ACCEPT THE STATEMENT OF ASSETS, THE TRUST AND AGENCY OUTSTANDING SUMMARY AND THE PROFIT AND LOSS REPORT AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

7:45 P.M.: Trustee Wagner arrived at the meeting at this time.

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE PORTER TO PAY BILLS AS PRESENTED IN THE AMOUNT OF \$192,227.29.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	AYE
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 6, NAYS – 0, ABSENT – 0

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED

OFFICE REPORT – VILLAGE CLERK JUDITH RUTISHAUSER

Village Clerk Judith Rutishauser reviewed the Office Report with the members of the Board.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WAGNER TO ACCEPT THE OFFICE REPORT AS PRESENTED AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

ADMINISTRATOR'S REPORT – VILLAGE ADMINISTRATOR KEN BUCHARDT

The Village Administrator's Report was reviewed by the members of the Board.

Village Administrator Ken Buchardt also reported that he had spoken to Wauconda Township regarding the sink hole at Volo Village Road and McNally Lane. Joe Munson, the Wauconda Township Highway Commissioner, had agreed to resolve the problem.

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE EVANS TO ACCEPT THE REPORT BY THE VILLAGE ADMINISTRATOR AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

COMMENTS FROM RESIDENTS

There were no comments from residents at this time.

COMMENTS FROM GUESTS OUTSIDE VILLAGE

There were no comments from the public at this time.

PRESIDENT'S REPORT

1. Appointment of Chrissy Steffani-Wardlow to Plan Commission

President Russell recommended to the Board of Trustees that Chrissi Steffani-Wardlow be appointed as a member of the Village of Volo Plan Commission.

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE PORTER TO ACCEPT THE RECOMMENDATION OF THE VILLAGE PRESIDENT TO APPOINT CHRISSI STEFFANI-WARDLOW AS A MEMBER OF THE VILLAGE OF VOLO PLAN COMMISSION.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	AYE
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 6, NAYS – 0, ABSENT – 0

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

ATTORNEY’S REPORT – VILLAGE ATTORNEY NANCY HARBOTTLE

Village Attorney Nancy Harbottle deferred her report to the “Ordinances, Resolutions and Motions to be Considered” portion of the agenda.

PLANNER’S REPORT – VILLAGE PLANNER JON WILDENBERG

Due to the absence of Village Planner Wildenberg, there was no report at this time.

ENGINEER’S REPORT – VILLAGE ENGINEER BUD REED

Due to the absence of Village Engineer Bud Reed, there was no report at this time.

ORDINANCES, RESOLUTIONS AND MOTIONS TO BE CONSIDERED

1. Motion to Approve Ordinance No. 0-09-412, Appropriations Ordinance 2009-2010

Since the Appropriations Ordinance had been discussed in depth at the April 28, 2009 Board meeting, Village Treasurer Cheryl Grolle briefly reviewed her memo concerning the ordinance with the Board of Trustees.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WAGNER TO APPROVE ORDINANCE NO. 0-09-412, APPROPRIATIONS ORDINANCE 2009-2010

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	AYE
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENERQ	AYE

AYES – 6, NAYS – 0, ABSENT – 0

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

2. Motion to Approve Ordinance No. 0-09-413, An Ordinance Authorizing the Village of Volo to Borrow Funds from the Public Water Supply Loan Program – Fish Lake Road Water Main

Village Attorney Nancy Harbottle reviewed the Ordinance with the Board of Trustee.

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE PORTER TO APPROVE ORDINANCE NO. 0-09-413, AN ORDINANCE AUTHORIZING THE VILLAGE OF VOLO TO BORROW FUNDS NOT TO EXCEED \$3.75 MILLION DOLLARS FROM THE PUBLIC WATER SUPPLY LOAN PROGRAM – FISH LAKE ROAD WATER MAIN

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	AYE
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 6, NAYS – 0, ABSENT – 0

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

3. Motion to Recommend Approval – Appointment to CDC – President Russell

President Russell has been offered an appointment to the Community Development Commission and has agreed to serve on the CDC.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE HENLEY TO RECOMMEND APPROVAL OF PRESIDENT RUSSELL’S APPOINTMENT TO THE CDC. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

4. Motion to Approve Resolution No. R-09-150, a Resolution Urging Passage of a Comprehensive Capital Infrastructure Program

Village Attorney Nancy Harbottle explained that the Illinois Municipal League is advising municipalities in Illinois to urge the General Assembly to pass a comprehensive capital infrastructure program. This resolution has been passed by many other municipalities and will urge the General Assembly and the Governor to move ahead with this program.

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE BUSCHICK TO APPROVE RESOLUTION NO. R-09-150, A RESOLUTION URGING PASSAGE OF A COMPREHENSIVE CAPITAL INFRASTRUCTURE PROGRAM

ROLL CALL VOTE:

TRUSTEE BUSHCICK	AYE
TRUSTEE EVANS	AYE
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 6, NAYS – 0, ABSENT – 0

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

5. Motion to Authorize Village Treasurer to Draw Down \$25,000.00 from \$2,000,000.00 Chase Loan Account for Municipal Site and Millennium Trail Costs

MOTION WAS MADE BY TRUSTEE HENLEY AND SECONDED BY TRUSTEE WEGENER TO SUTHORIZE VILLAGE TREASURER TO DRAW DOWN \$25,000.00 FROM \$2,00,000.00 CHASE LOAN ACCOUNT FOR MUNICIPAL SITE AND MILLENNIUM TRAIL COSTS

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	AYE
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 6, NAYS – 0, ABSENT – 0

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

6. Motion to Approve a Contract for Landscaping Services with Aspen Landscaping (low bidder) for Village municipal properties

Village Technical Advisor Eric Tison had provided a memo to the Board members in their folders which he now reviewed with them. This contract would encompass mowing of the North “Water Tower, South Water Tower and Village Hall in May, June, July, August and September and a final mowing in October.

Aspen Landscaping provided this maintenance service to the Village last year with no issues or concerns. The proposed cost, \$4,541.25, is well within the Village budget. Since this is a maintenance agreement, the prevailing wage does not need to be considered.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WEGENER TO APPROVE A CONTRACT FOR LANDSCAPING SERVICES WITH ASPEN LANDSCAPING (LOW BIDDER) FOR VILLAGE MUNICIPAL PROPERTIES.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE EVANS	AYE
TRUSTEE HENLEY	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE

TRUSTEE WEGENER

AYE

AYES – 6, NAYS – 0, ABSENT – 0

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

ORDINANCES AND RESOLUTIONS PENDING

1. Approval of Volo/LRSD Intergovernmental Agreement.

WEBSITE – VILLAGE TECHNICAL ADMINISTRATOR ERIC TISON

Village Technical Administrator Eric Tison reported briefly that the name of the new Trustee would be added first thing in the morning. The re-cycling information for both of the Townships has already been posted.

Village Attorney Harbottle suggested that the schedule for Clark Mosquito Control also be posted for residents.

COMMENTS FROM BOARD MEMBERS

Trustee Buschick reported that there is a light pole at the far south end of Terra Springs Circle that is leaning very badly and should probably be checked by the Village.

Village Administrator Ken Buchardt responded that Bilski Electric is already doing some work on Hartigan Road for the Village, so Ken will have them look at this light pole as well.

A question was raised regarding the IMRF (Illinois Municipal Retirement Fund). Village Attorney Nancy Harbottle agreed to provide information on this subject for the June 9, 2009 Board meeting.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WAGNER TO ADJOURN THE MEETING OF THE BOARD OF TRUSTEES. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

8:15 P.M.: Meeting was adjourned.

MINUTES SUBMITTED BY _____

Judith T. Rutishauser

MINUTES APPROVED ON JUNE 9, 2009