

**VILLAGE OF VOLO
MINUTES OF THE REGULARLY SCHEDULED
BOARD OF TRUSTEE MEETING
MARCH 11, 2008**

7:30 P.M.: Meeting was Called to Order
Pledge to the Flag
Roll Call

Present: Trustee Buschick
Trustee Crow
Trustee Evans
Trustee Porter
Trustee Wagner
Trustee Wegener

Absent: President Russell

**MOTION WAS MADE BY TRUSTEE EVANS AND SECONDED
BY TRUSTEE WEGENER TO APPOINT TRUSTEE WAGNER AS
ACTING CHAIRMAN IN THE ABSENCE OF PRESIDENT BURNELL
RUSSELL. VOICE VOTE: ALL AYES.**

Other Staff in attendance were Village Administrator Ken Buchardt, Attorney Donna McDonald, Village Engineer Bud Reed, Village Technical Administrator Eric Tison, Village Treasurer Cheryl Grolle and Village Clerk Judith Rutishauser. Also present were members of the public. (See attached sign in sheet.)

APPROVAL OF MINUTES

Minutes of the February 12, 2008 Regularly Scheduled Board of Trustees meeting were presented for review and approval.

**MOTION WAS MADE BY TRUSTEE CROW AND SECONDED
BY TRUSTEE PORTER TO APPROVE THE MINUTES AS
PRESENTED. VOICE VOTE: ALL AYES**

ACTING CHAIRMAN WAGNER DECLARED THE MOTION APPROVED.

Minutes of the February 26, 2008 Bi-monthly Board of Trustees meeting were presented for review and approval. Errors were pointed out and corrected.

**MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED
BY TRUSTEE BUSCHICK TO APPROVE THE MINUTES AS
CORRECTED. VOICE VOTE: ALL AYES.**

ACTING CHAIRMAN WAGNER DECLARED THE MOTION APPROVED.

TREASURER'S REPORT – VILLAGE TREASURER CHERYL GROLLE

Village Treasurer Cheryl Grolle reviewed the Treasurer's Report with the Board of Trustees.

STATEMENT OF ASSETS

General Fund	\$ 1,272,109.26
Water Operations Fund	33,106.38
Water Construction Fund	1,497,890.33
Impact Fee Fund	<u>1,782,635.60</u>
TOTAL VILLAGE ASSETS	\$4,585,741.57

TRUST & AGENCY OUTSTANDING SUMMARY

TOTAL	\$ 74,826.50
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PROFIT & LOSS REPORT

General Fund Net Loss	\$ - 203,738.61
Water Operations Fund Net Loss	- 59,694.83
Impact Fee Fund Income	589,335.60
Impact Fee Fund Expense	- 2,721,059.06
Water Construction Fund Income	1,869,611.74
Water Construction Fund Expense	123,635.15

MOTION WAS MADE BY TRUSTEE EVANS AND SECONDED BY TRUSTEE CROW TO APPROVE THE STATEMENT OF ASSETS AND THE TRUST AND AGENCY REPORT. ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE

TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 6, NAYS – 0

ACTING CHAIRMAN WAGNER DECLARED THE MOTION APPROVED.

ACCOUNTS PAYABLE SUMMARY

General Fund	\$ 125,474.41
Water Operations Fund	20,891.44
Water Construction Fund	15,389.77
Impact Fee Fund	<u>38,985.16</u>
TOTAL	\$ 200,740.78

MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY TRUSTEE WEGENER, TO PAY BILLS IN THE AMOUNT OF \$200,740.78.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 6, NAYS – 0

ACTING CHAIRMAN WAGNER DECLARED THE MOTION APPROVED.

SPECIAL CENSUS FINANCIAL RESULTS

Village Treasurer Grolle reviewed a memo which had been previously provided for the Board of Trustees.

The Village has received some of the results from the Special Census. The Illinois Department of Revenue has advised the Village that the State does not process retroactive distributions. The monthly distributions are based on the date that the Secretary of State certifies the Village population. In this case, the date of certification was February 8, 2007. The State Use Tax was received in the amount of \$1,879.68 which was based on the 1,616 population figure. In the past, based on a population of 180, the average monthly amount was \$195.00.

The Village Income Tax Share distribution has averaged about \$1,300.00 per month; next month it will increase to \$17,891.00.

The Village is still waiting for notification from the Department of Transportation as to how much the Village Motor Fuel Tax distribution will be effected.

OFFICE REPORT – VILLAGE CLERK JUDITH RUTISHAUSER

Village Clerk Judith Rutishauser reviewed the Office Report with the members of the Board of Trustees. Included was a request for permission to purchase a new copy machine for the Village office.

Scott Anderson and his associate from Anderson Business Machines were available for questions.

Discussion followed.

The decision was tabled until the March 25, 2008 Board meeting.

MOTION WAS MADE BY TRUSTEE CROW AND SECONDED BY TRUSTEE PORTER TO ACCEPT THE OFFICE REPORT AS PRESENTED AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.

ACTING CHAIRMAN WAGNER DECLARED THE MOTION APPROVED.

ADMINISTRATOR'S REPORT – VILLAGE ADMINISTRATOR KEN BUCHARDT

Village Administrator Ken Buchardt reviewed his report with the Board of Trustees.

MOTION WAS MADE BY TRUSTEE EVANS AND SECONDED BY TRUSTEE WEGENER TO ACCEPT THE REPORT BY THE VILLAGE ADMINISTRATOR AND PLACE IT ON FILE.

VOICE VOTE: ALL AYES.

ACTING CHAIRMAN WAGNER DECLARED THE MOTION APPROVED.

COMMENTS FROM VILLAGE RESIDENTS

There were no comments at this time from residents of the Village.

COMMENTS FROM GUESTS OUTSIDE VILLAGE

There were no comments at this time from guests outside Village.

PRESIDENT'S REPORT

In the absence of President Russell, it was decided to table the decision on the Bond Reductions for Ryland Homes and Cambridge Homes.

Discussion followed.

MOTION WAS MADE BY TRUSTEE EVANS AND SECONDED BY TRUSTEE BUSCHICK TO APPROVE THE VILLAGE PRESIDENT'S REPORT. VOICE VOTE: ALL AYES.

ACTING CHAIRMAN WAGNER DECLARED THE MOTION APPROVED.

ATTORNEY'S REPORT

Village Attorney Donna McDonald deferred her report to the Ordinances, Resolutions and Motions to be Considered.

PLANNER'S REPORT

In the absence of Village Planner Jon Wildenberg, there was no report at this time.

ENGINEER'S REPORT

Village Engineer Bud Reed reported on a memo from Mr. Dan Brinkman of Gewalt Hamilton Associates, Inc. regarding the speed limit within the Terra Springs Subdivision.

Preliminary findings are as follows:

IDOT policy allows municipalities to post local streets 30 MPH by ordinance. That 30 mph limit can be reduced to 25 mph on residential streets using alternate criteria from the traditional speed study given the difficulty in getting accurate speed data on residential streets. Based on the alternate criteria, the streets within Terra Springs can be posted 25 mph.

However, Terra Springs Drive (Nippersink to Hartigan) and Hartigan all the way out to U. S. Highway 12, should really be posted at 30 mph given its' collector road function and lack of access drives.

Discussion followed.

It was suggested that this discussion be continued at the March 18, 2008 Committee of the Whole meeting.

ORDINANCES, RESOLUTIONS AND MOTIONS TO BE CONSIDERED

1. A Motion to Accept the Abstract of Votes from the Lake County Clerk, Regarding the Approval of the Home Rule Referendum by the Residents of Volo

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE CROW TO ACCEPT THE ABSTRACT OF VOTES FROM THE LAKE COUNTY CLERK, REGARDING THE APPROVAL OF THE HOME RULE REFERENDUM BY THE RESIDENTS OF VOLO. ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 6, NAYS – 0

ACTING CHAIRMAN WAGNER DECLARED THE MOTION APPROVED.

2. An Ordinance Approving Home Rule – Municipal Retailer with Service Occupation Tax

Discussion followed.

**MOTION WAS MADE BY TRUSTEE BUSCHICK AND
SECONDED BY TRUSTEE PORTER TO APPROVE ORDINANCE
#0-08-367 – HOME RULE MUNICIPAL RETAILER’S AND
SERVICE OCCUPATON TAX ORDINANCE. ROLL CALL VOTE:**

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 6, NAYS – 0

**ACTING CHAIRMAN WAGNER DECLARED THE MOTION
APPROVED**

WEBSITE – ERIC TISON

Village Technical Administrator Eric Tison reported on the phone/internet service for the new Village Hall and advised the Board of Trustees that the Village Staff recommends continuing phone service with AT&T, utilizing Package I with long distance at a cost of \$166.95/month. Additionally, staff recommends utilizing Open Air Wireless for internet service at a cost of \$69.95/month. (See attached memo)

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY
TRUSTEE WEGENER TO ACCEPT THE REPORT OF VILLAGE
TECHNICAL ADMINISTRATOR ERIC TISON AND PLACE IT ON FILE.
VOICE VOTE: ALL AYES.**

ACTING CHAIRMAN WAGNER DECLARED THE MOTION APPROVED.

COMMENTS FROM BOARD MEMBERS

Trustee Crow reported that the Public Relations Committee is formulating plans for an Open House to welcome the Village residents to the new Village Hall on Saturday, May 17, 2008 beginning at 8:00 A.M. and continuing until 11:00 A.M. A ribbon cutting ceremony is to be included at some point during the Open House.

**MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY
TRUSTEE PORTER TO ADJOURN THE BOARD OF TRUSTEES**

MEETING. VOICE VOTE: ALL AYES.

ACTING CHAIRMAN WAGNER DECLARED THE MOTION APPROVED.

8:45 P.M.: Meeting was adjourned.

Next Board of Trustees Meeting scheduled for March 25, 2008

MINUTES SUBMITTED BY _____
Judith T. Rutishauser, Village Clerk

MINUTES APPROVED ON _____