

**VILLAGE OF VOLO
MINUTES OF THE REGULARLY SCHEDULED
BOARD OF TRUSTEES MEETING
MARCH 10, 2009**

7:30 P.M.: Meeting was Called to Order
Pledge to the Flag
Roll Call

Present: President Burnell Russell
Trustee Buschick
Trustee Porter
Trustee Wagner
Trustee Wegener

Absent: Trustee Crow
Trustee Evans

President Russell declared a Quorum present.

Other Staff in attendance were Village Administrator Ken Buchardt, Village Attorney Nancy Harbottle, Village Engineer Bud Reed, Village Technical Administrator Eric Tison, Village Treasurer Cheryl Grolle and Village Clerk Judith Rutishauser. Also present were members of the public. (See attached sign in sheet.)

APPROVAL OF MINUTES

Minutes of the February 10, 2009 Regularly Scheduled Board of Trustees meeting were presented for review and approval.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WEGENER TO APPROVE THE MINUTES AS PRESENTED.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	ABSENT
TRUSTEE EVANS	ABSENT
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 4, NAYS – 0, ABSENT – 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

Minutes of the February 24, 2009 Bi-Monthly Board of Trustees meeting were presented for review and approval.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WAGNER TO APPROVE THE MINUTES AS PRESENTED.

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	ABSENT
TRUSTEE EVANS	ABSENT
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 4, NAYS – 0, ABSENT - 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

Minutes of the February 24, 2009 Committee of the Whole meeting were presented for review and approval.

MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE PORTER TO APPROVE THE MINUTES AS PRESENTED.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	ABSENT
TRUSTEE EVANS	ABSENT
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 4, NAYS – 0, ABSENT - 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

ROLL CALL VOTE:

TREASURER’S REPORT – VILLAGE TREASURER CHERYL GROLLE

Village Treasurer Cheryl Grolle reviewed the Treasurer’s Report with the Board of Trustees.

STATEMENT OF ASSETS

General Fund	\$ 869,143.58
Water Operations Fund	79,240.45
Water Construction Fund	1,380,589.03
Impact Fee Fund	<u>1,030,757.26</u>
TOTAL VILLAGE ASSETS	\$3,359,730.32

TRUST & AGENCY OUTSTANDING SUMMARY

TOTAL	\$ 63,264.78
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PROFIT & LOSS REPORT

General Fund Net Income	\$ 216,565.11
Water Operations Fund Net Income	85,262.44
Impact Fee Fund Income	396,433.44
Impact Fee Fund Expense	- 1,245,415.90
Water Construction Fund Income	204,402.21
Water Construction Fund Expense	- 315,444.12

ACCOUNTS PAYABLE SUMMARY

General Fund	\$ 105,338.71
Water Operations Fund	28,092.40
Water Construction Fund	11,279.60
Impact Fee Fund	<u>1,583.15</u>
TOTAL	\$ 146,293.86

Discussion followed.

MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY TRUSTEE PORTER TO ACCEPT THE STATEMENT OF ASSETS, THE TRUST AND AGENCY OUTSTANDING SUMMARY AND THE PROFIT AND LOSS REPORT AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

MOTION WAS MADE BY TRUSTEE WAGNER AND SECONDED BY TRUSTEE PORTER TO PAY BILLS AS PRESENTED IN THE AMOUNT OF \$146,293.86.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	ABSENT
TRUSTEE EVANS	ABSENT
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 4, NAYS – 0, ABSENT - 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

Discussion followed.

MOTION WAS MADE BY TRUSTEE WAGNER AND SECONDED BY TRUSTEE PORTER TO DISTRIBUTE \$30,000.00 TO THE WAUCONDA FIRE DEPARTMENT FROM THEIR IMPACT FEES COLLECTED TO DATE.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	ABSENT
TRUSTEE EVANS	ABSENT
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 4, NAYS – 0, ABSENT – 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

OFFICE REPORT – VILLAGE CLERK JUDITH RUTISHAUSER

Village Clerk Judith Rutishauser reviewed the Office Report with the members of the Board.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WAGNER TO ACCEPT THE OFFICE REPORT AS PRESENTED AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

ADMINISTRATOR’S REPORT – VILLAGE ADMINISTRATOR KEN BUCHARDT

The Village Administrator’s Report was reviewed by the members of the Board.

Village Administrator Ken Buchardt also reported that Thornton’s gas station is progressing through the review process. A Public Hearing is scheduled for the March 19, 2009 Plan Commission meeting.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WUEGENER TO ACCEPT THE REPORT BY THE VILLAGE ADMINISTRATOR AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

COMMENTS FROM RESIDENTS

There were no comments from residents at this time.

COMMENTS FROM GUESTS OUTSIDE VILLAGE

There were no comments from the public at this time.

PRESIDENT’S REPORT

1. University of Illinois Extension request for \$250.00 donation

In the past, University of Illinois Extension Lake County has offered

educational programs in the following areas; 4-H and Youth Development, Nutrition Education, Family and Consumer Science, Horticulture, Agriculture, Natural Resources and Community and Economic Development.

The Village of Volo has contributed \$250.00 for each of the last several years and President Russell requested that the Village contribute \$250.00 again this year.

MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE PORTER TO CONTRIBUTE \$250.00 TO THE UNIVERSITY OF ILLINOIS EXTENSION SERVICE FOR CONTINUING EDUCATIONAL PROGRAMS.

ROLL CALL:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	ABSENT
TRUSTEE EVANS	ABSENT
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 4, NAYS – 0, ABSENT – 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

2. Clean-up on Village Hall Site (old gravel pit)

President Russell reported that a resident had brought to his attention the old gravel pit located just south of the Village Hall, which is full of trash and debris. This is creating a health as well as a safety hazard for residents and their children.

President Russell suggested that the Village take steps to clear the property of debris.

3. Congratulations to Marcia A. McCutchan, P.E., BCEE (Board Certified Environmental Engineer)

President Russell announced that congratulations were in order for Marcia McCutchan, P.E., BCEE, Executive Vice President of the consulting engineering firm of Rezek, Henry, Meisenheimer & Gende,

Inc. has attained specialty certification as a Board Certified Environmental Engineer (BCEE) by the American Academy of Environmental Engineers. Marcia served as the first Village of Volo Engineer.

4. Continuation of Office Hours – 8:30 A.M. to 4:00 P.M.

President Russell stated that the Village office hours would remain 8:30 A.M. to 4:00 P.M.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WEGENER TO ACCEPT THE PRESIDENT'S REPORT AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

ATTORNEY'S REPORT – VILLAGE ATTORNEY NANCY HARBOTTLE

Village Attorney Nancy Harbottle instructed the members of the Board to remove Resolution R-09-145 from the agenda. She explained that the Land Acquisition Committee of the Lake County Forest Preserve had some Issues which needed to be resolved before the Amendment to the Intergovernmental Agreement regarding the Millennium Trail could be approved, therefore, since the Amendment will change, there is no point in proceeding at this time.

In addition, Village Attorney Harbottle requested that the motion to accept the Perricone settlement also be removed at this time.

Discussion followed.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WAGNER TO REMOVE RESOLUTION R-09-145 AND THE PERRICONE SETTLEMENT FROM THE MEETING AGENDA TONIGHT. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE BUSCHICK TO APPROVE VILLAGE OF VOLO MEMBERSHIP IN THE FOX LAKE CHAMBER OF COMMERCE AT \$90.00 PER ANNUM.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	ABSENT
TRUSTEE EVANS	ABSENT
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRISTEE WEGEMER	AYE

AYES – 4, NAYS – 0, ABSENT – 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

ORDINANCES AND RESOLUTIONS PENDING

1. An Ordinance Proposing the Establishment of SSA No. 14 – Sanitary Sewer/Water in area of Route 12/Volo Village Road

Village Attorney Nancy Harbottle reported to the Board members regarding the progress of water and sanitary sewer project for the properties in the area of Route 12 and Volo Village Road.

The Village has received support from most of the property owners involved. Approximately 2/3 of the property owners have submitted checks to contribute to the initial cost of the project.

The ordinance proposing the establishment of Special Service Area Number 14 will be an agenda item for the March 24, 2009 Board of Trustees meeting. The Public Hearing for this ordinance will be scheduled for the April 14, 2009 Board of Trustees meeting.

Discussion followed.

WEBSITE – VILLAGE TECHNICAL ADMINISTRATOR – ERIC TISON

Village Technical Administrator Eric Tison reported that he would be posting election information as well as additional information on Earth Hour.

Everyone was reminded that April 7, 2009 is the 1 year anniversary of the Village office being re-locate to 500 South Fish lake Road. The forwarding order with the post office will be expiring very soon, so Village Technical Administrator Eric Tison informed everyone to be sure that the new address appears on the water and trash bills being submitted from now on.

COMMENTS FROM BOARD MEMBERS

Trustee Mike Wagner reported on the recent Safety Meeting which involved the parking situation in the Terra Springs Subdivision.

Three different options were suggested:

1. Post signs at the entrance to the project and limit parking to certain areas. This will give limited parking intended for visitors. The locations will be designated on the map and be in areas where they won't inhibit homeowners from entering or exiting their driveways. It will also be also be on only one side of the road and away from corners for easier passage for emergency vehicles. There aren't a lot of spots, but a few were found that should serve the purpose.
2. Issue parking permits for guests needing parking for entertaining and Designate certain area for this parking
3. Designate certain areas for visitor parking only.

Discussion followed.

Trustee Wagner also had a sample identification badge from the Wauconda Fire Department and suggested the other members of the Board view the badge so a decision can be made as to whether this is the type of badge to be used by the Village of Volo.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WAGNER TO GO INTO EXECUTIVE SESSION WITH NO BUSINESS TO FOLLOW.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	ABSENT
TRUSTEE EVANS	ABSENT
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 4, NAYS – 0, ABSENT – 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

8:15 P.M.: Meeting went into Executive Session

MOTION WAS MADE BY TRUSTEE WAGNER AND SECONDED BY TRUSTEE WEGENER TO CLOSE THE EXECUTIVE SESSION. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WEGENER TO RE-CONVENE THE REGULAR BOARD OF TRUSTEES MEETING. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

8:33 P.M.: Meeting was re-convened

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WAGNER TO ADJOURN THE REGULAR MEETING OF THE BOARD OF TRUSTEES. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

8:35 P.M.: Meeting was adjourned.

MINUTES SUBMITTED BY _____
Judith T. Rutishauser

MINUTES APPROVED ON _____