

**VILLAGE OF VOLO
MINUTES OF THE REGULARLY SCHEDULED
BOARD OF TRUSTEES MEETING
FEBRUARY 10, 2009**

7:30 P.M.: Meeting was Called to Order

At this time, Village Attorney Nancy Harbottle informed the Board that President Russell would not be attending the meeting tonight due to being hospitalized and a motion was needed to appoint an acting chairperson for the meeting tonight.

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY
TRUSTEE WEGENER TO APPOINT TRUSTEE EVANS AS ACTING
CHAIRMAN FOR TONIGHT'S BOARD OF TRUSTEES MEETING.**

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT - 1

ACTING CHAIRMAN EVANS DECLARED THE MOTION APPROVED.

Pledge to the Flag
Roll Call

Present: Trustee Buschick
Trustee Crow
Trustee Evans
Trustee Porter
Trustee Wegener

Absent: President Burnell Russell
Trustee Wagner

Acting Chairman Evans declared a Quorum present.

Other Staff in attendance were Village Administrator Ken Buchardt, Village Attorney Nancy Harbottle, Village Engineer Bud Reed, Village Technical

Administrator Eric Tison, Village Treasurer Cheryl Grolle and Village Clerk Judith Rutishauser. Also present were members of the public. (See attached sign in sheet.)

APPROVAL OF MINUTES

Minutes of the January 13, 2009 Regularly Scheduled Board of Trustees meeting were presented for review and approval. Errors were reviewed and corrected.

MOTION WAS MADE BY TRUSTEE CROW AND SECONDED BY TRUSTEE PORTER TO APPROVE THE MINUTES AS CORRECTED.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT - 1

ACTING CHAIRMAN EVANS DECLARED THE MOTION APPROVED.

Minutes of the January 27, 2009 Bi-Monthly Board of Trustees meeting were presented for review and approval.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE CROW TO APPROVE THE MINUTES AS PRESENTED.

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT - 1

ACTING CHAIRMAN EVANS DECLARED THE MOTION APPROVED.

Minutes of the January 27, 2009 Committee of the Whole meeting were presented for review and approval.

MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE PORTER TO APPROVE THE MINUTES AS PRESENTED.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT - 1

ACTING CHAIRMAN EVANS DECLARED THE MOTION APPROVED.

TREASURER’S REPORT – VILLAGE TREASURER CHERYL GROLLE

Village Treasurer Cheryl Grolle reviewed the Treasurer’s Report with the Board of Trustees.

STATEMENT OF ASSETS

General Fund	\$ 838,771.34
Water Operations Fund	81,192.66
Water Construction Fund	1,420,182.06
Impact Fee Fund	<u>1,070,924.81</u>
TOTAL VILLAGE ASSETS	\$3,411,070.87

TRUST & AGENCY OUTSTANDING SUMMARY

TOTAL	\$ 66,676.08
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PROFIT & LOSS REPORT

General Fund Net Income	\$ 61,309.99
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Water Operations Fund Net Income	56,396.87
Impact Fee Fund Income	390,098.55
Impact Fee Fund Expense	- 1,062,196.42
Water Construction Fund Income	203,986.89
Water Construction Fund Expense	- 313,269.12

MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY TRUSTEE WEGENER TO APPROVE THE STATEMENT OF ASSETS, THE TRUST AND AGENCY OUTSTANDING SUMMARY AND THE PROFIT AND LOSS REPORT AND PLACE IT ON FILE.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT – 1

ACTING CHAIRMAN EVANS DECLARED THE MOTION APPROVED.

ACCOUNTS PAYABLE SUMMARY

General Fund	\$ 104,656.43
Water Operations Fund	32,484.59
Water Construction Fund	40,008.35
Impact Fee Fund	186,376.44
TOTAL	\$ 363,525.81

MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY TRUSTEE PORTER TO PAY BILLS AS PRESENTED IN THE AMOUNT OF \$363,525.81.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT - 1

ACTING CHAIRMAN EVANS DECLARED THE MOTION APPROVED.

Village Treasurer Cheryl Grolle requested, by a separate memo, Board approval to withdraw \$165,499.00 from the Village's \$2,000,000.00 loan account to pay for selected invoices relating to construction and engineering costs for the Municipal Site and Millennium Trail.

Short discussion followed.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE BUSCHICK TO APPROVE THE VILLAGE TREASURER'S REQUEST TO WITHDRAW \$165,499.00 FROM THE VILLAGE'S \$2,000,000.00 LOAN ACCOUNT.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT - 1

ACTING CHAIRMAN EVANS DECLARED THE MOTION APPROVED.

OFFICE REPORT – VILLAGE CLERK JUDITH RUTISHAUSER

Village Clerk Judith Rutishauser reviewed the Office Report with the members of the Board.

MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED

BY TRUSTEE PORTER TO ACCEPT THE OFFICE REPORT AS PRESENTED AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.

ACTING CHAIRMAN EVANS DECLARED THE MOTION APPROVED.

ADMINISTRATOR'S REPORT – VILLAGE ADMINISTRATOR KEN BUCHARDT

The Village Administrator's Report was reviewed by the members of the Board.

Discussion followed.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE CROW TO ACCEPT THE REPORT BY THE VILLAGE ADMINISTRATOR AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.

ACTING CHAIRMAN EVANS DECLARED THE MOTION APPROVED.

COMMENTS FROM RESIDENTS

Mr. Mike Pones inquired about the tornado sirens in the Village. Trustee Evans responded that the Public Safety Committee is working with the Wauconda Fire Department and the Fox Lake Fire Department to develop a map of the current locations of the tornado sirens and then decide whether additional sirens need to be installed and where they would be located.

COMMENTS FROM GUESTS OUTSIDE VILLAGE

Mr. Glen Isaacson suggested that the members of the Board and Staff use their microphones when speaking as it is difficult to hear what is being said if you are seated on the opposite side of the room.

Mr. Bob Cook, who is running for Township Supervisor, and several candidates from Wauconda Township introduced themselves to the Board members and everyone present and expressed the hope that Wauconda and Volo could work together as good neighbors. These candidates will be on the ballot for the upcoming April 7, 2009 Consolidated General Election.

PRESIDENT'S REPORT

In the absence of President Russell, Acting Chairman Evans suggested that the Board members read the President's written report and any questions could be reviewed at the next Board of Trustees meeting.

ATTORNEY’S REPORT – VILLAGE ATTORNEY NANCY HARBOTTLE

Village Attorney Nancy Harbottle stated that she had no report at this time.

ENGINEER’S REPORT – VILLAGE ENGINEER BUD REED

Village Engineer Bud Reed stated that he had no report at this time.

ORDINANCES, RESOLUTIONS AND MOTIONS TO BE CONSIDERED

1. Motion to Accept Performance Bond – Re: Intersections 60/Fish Lake Road and 120/Fish Lake Road from Ryland and to Reduce Existing Fish Lake Road Performance Bond

Village Attorney Nancy Harbottle reported that this motion is not ready to come before the Board tonight and will be scheduled for a future meeting.

2. Motion to Approve Request for Withdrawal of Loan Proceeds

Village Attorney Nancy Harbottle pointed out that this motion had already been approved during the Treasurer’s Report.

3. Motion to Approve Use of Village Hall Grounds for Arts, Crafts and Small Businesses Fair

Short discussion followed.

**MOTION WAS MADE BY TRUSTEE BUSCHICK AND
SECONDED BY TRUSTEE CROW TO APPROVE USE OF THE
VILLAGE HALL GROUNDS FOR THE ARTS, CRAFTS AND
SMALL BUSINESSES FAIR.**

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT – 1

ACTING CHAIRMAN EVANS DECLARED THE MOTION APPROVED.

WEBSITE – VILLAGE TECHNICAL ADMINISTRATOR ERIC TISON

Village Technical Administrator Eric Tison reported that he would post any pertinent information regarding the Arts and Craft Fair on the Village Website.

COMMENTS FROM BOARD MEMBERS

Trustee Buschick asked if the budget would be discussed at the Committee of the Whole meeting on February 24, 2009. Village Treasurer Cheryl Grolle responded that she would have preliminary information ready to be distributed before the February 24, 2009 meeting so the Board members would have an opportunity to review the information and any questions could be discussed at the meeting.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE CROW FOR THE BOARD TO GO INTO EXECUTIVE SESSION AS PERMITTED BY 5 ILCS 120/2(C) (11) TO DISCUSS LITIGATION AGAINST, AFFECTING, OR ON BEHALF OF THE VILLAGE WHICH HAS BEEN FILED AND IS PENDING IN A COURT OR ADMINISTRATIVE TRIBUNAL OR WHICH IS PROBABLE OR IMMINENT, WITH NO BUSINESS TO FOLLOW.

ROLL CALL:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	AYE
TRUSTEE WAGNER	ABSENT
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT – 1

ACTING CHAIRMAN EVANS DECLARED THE MOTION APPROVED.

8:05 P.M.: Meeting went into Executive Session.

MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE CROW TO RE-CONVENE THE BOARD OF TRUSTEES MEETING. VOICE VOTE: ALL AYES.

8:22 P.M.: Meeting was re-convened.

MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE CROW TO ADJOURN THE REGULAR MEETING OF THE BOARD OF TRUSTEES. VOICE VOTE: ALL AYES.

ACTING CHAIRMAN EVANS DECLARED THE MOTION APPROVED.

8:23 P.M.: Meeting was adjourned

Next regularly scheduled Board of Trustees meeting is scheduled for February 24, 2009.

MINUTES SUBMITTED BY _____

MINUTES APPROVED ON _____