

**VILLAGE OF VOLO  
MINUTES OF THE REGULARLY SCHEDULED  
BOARD OF TRUSTEE MEETING  
JANUARY 8, 2008**

7:30 P.M.: Meeting was Called to Order  
Pledge to the Flag  
Roll Call

Present: President Burnell Russell  
Trustee Buschick  
Trustee Porter  
Trustee Wegener

Absent: Trustee Crow  
Trustee Evans  
Trustee Wagner

President Russell declared a quorum present.

Other Staff in attendance were Village Administrator Ken Buchardt, Attorney Nancy Harbottle, Village Engineer Bud Reed, Village Technical Administrator Eric Tison and Village Clerk Judith Rutishauser. Also present were members of the public. (See attached sign in sheet.)

**FOX LAKE LIBRARY PRESENTATION**

Mr. Harry Bork was introduced by President Russell and began to explain some of the history of the Fox Lake Library.

The library began in 1939 as a library serving only the Village of Fox Lake, but in 1975 it became a "district library". In 1976, most of Grant Township was annexed and currently the library portions of Antioch and Burton Townships as well. The current population of the library district is 18,533 persons (according to the 2000 census) and it is estimated that the service population will double by 2030.

The original building on this site (approximately 1800 square feet) was built in 1967. Over 15,000 square feet were added in 1978, almost completely with grant funds. The main entrance was rebuilt with a partial state building grant in 1995.

A two story building of 40,955 square feet is proposed, at an estimated cost of \$15,573,590, including construction, furnishings, design fees, etc.

The library district is requesting \$14,975,000 in building bonds for the project. The estimated taxpayer impact is \$94.00 per year on a \$250,000 home.

The Fox Lake Library District has not gone to referendum since 1976. Approximately 90% of the current library building was built without local tax dollars. The site for the proposed new library building, which is adjacent to the current building, is already owned by the library district

The library district request for \$14,975,000 will be presented as a referendum question at the Consolidated Primary Election on February 5, 2008.

Short discussion followed.

### **APPROVAL OF MINUTES**

Minutes of the December 11, 2007 Regularly Scheduled Board of Trustees meeting were presented for review and approval.

**MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE BUSCHICK TO APPROVE THE MINUTES AS PRESENTED. ROLL CALL VOTE:**

<b>PPRESIDENT RUSSELL</b>	<b>AYE</b>
<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>ABSENT</b>
<b>TRUSTEE EVANS</b>	<b>ABSENT</b>
<b>TRUSTEE PORTER</b>	<b>ABSTAIN</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 3, NAYS – 0, ABSENT – 3**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

### **TREASURER’S REPORT – VILLAGE TREASURER CHERYL GROLLE**

Village Treasurer Cheryl Grolle reviewed the Treasurer’s Report with the Board of Trustees.

**STATEMENT OF ASSETS**

General Fund	\$ 1,453,264.36
Water Operations Fund	36,434.61
Water Construction Fund	1,524,913.58
Impact Fee Fund	<u>2,430,136.10</u>
TOTAL VILLAGE ASSETS	\$5,444,748.65

**TRUST & AGENCY OUTSTANDING SUMMARY**

TOTAL	\$ 131,141.24
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**PROFIT & LOSS REPORT**

General Fund Net Income	\$ 46,560.19
Water Operations Fund Net Loss	- 46,920.64
Impact Fee Fund Income	431,270.06
Impact Fee Fund Expense	1,916,980.53
Water Construction Fund Income	1,849,702.37
Water Construction Fund Expense	647,895.49

**ACCOUNTS PAYABLE SUMMARY**

General Fund	\$ 125,506.53
Water Operations Fund	13,483.38
Water Construction Fund	12,252.17
Impact Fee Fund	<u>23,395.99</u>
TOTAL	\$ 162,385.90

**MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY TRUSTEE PORTER, TO PAY BILLS IN THE AMOUNT OF \$162,385.90.**

**ROLL CALL VOTE:**

<b>PRESIDENT RUSSELL</b>	<b>AYE</b>
<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>ABSENT</b>
<b>TRUSTEE EVANS</b>	<b>ABSENT</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 4, NAYS – 0, ABSENT – 3**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE PORTER TO ACCEPT THE TREASURER’S REPORT AS PRESENTED AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**OFFICE REPORT – VILLAGE CLERK JUDITH RUTISHAUSER**

Village Clerk Judith Rutishauser reviewed the Office Report with the members of the Board of Trustees.

**MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY TRUSTEE PORTER TO ACCEPT THE OFFICE REPORT AS PRESENTED AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**ADMINISTRATOR’S REPORT – VILLAGE ADMINISTRATOR KEN BUCHARDT**

The Village Administrator’s Report was reviewed by the Board.

Due to requests by Village residents to increase the width of the snow plowing of Volo Village Road, the Village has instructed Gratz Outdoor Services to make

one more pass with the plow, thus widening the cleared section of road by approximately 6 feet.

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WEGENER TO ACCEPT THE REPORT BY THE VILLAGE ADMINISTRATOR AND PLACE IT ON FILE.  
VOICE VOTE: ALL AYES.**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

### **COMMENTS FROM VILLAGE RESIDENTS**

A village resident raised a question regarding the Home Rule Referendum. President Russell responded by requesting that the discussion on Home Rule be deferred to the end of the meeting. The resident agreed.

### **COMMENTS FROM GUESTS OUTSIDE VILLAGE**

There were no comments at this time.

### **PRESIDENT'S REPORT**

1. Policy suggestion for Board Agenda and Plan Commission Agenda Material Filing Dates

President Russell had written a memo suggesting that material Relating to a Board meeting agenda be required to be delivered to the Village office no later than the Wednesday preceding the scheduled meeting.

Short discussion followed.

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WEGENER TO ESTABLISH A POLICY THAT ALL DOCUMENTS, REPORTS, ETC. FOR THE BORD OF TRUSTEE MEETING BE FILED WITH THE VILLAGE CLERK ON THE WEDNESDAY PRECEDING THE NEXT REGULAR OR BI-MONTHLY BOARD MEETING ON THE 2<sup>ND</sup> AND 4<sup>TH</sup> TUESDAY OF EACH MONTH.**

**ROLL CALL VOTE:**

**PRESIDENT RUSSELL**

**AYE**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>ABSENT</b>
<b>TRUSTEE EVANS</b>	<b>ABSENT</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 4, NAYS – 0, ABSENT – 3**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WEGENER TO ESTABLISH A POLICY THAT ALL DOCUMENTS, REPORTS, ETC. FOR THE PLAN COMMISSION METING BE FILED WITH THE VILLAGE CLERK ON THE WEDNESDAY OF THE WEEK PREVIOUS TO THE REGULAR 3<sup>RD</sup> THURSDAY OF THE MONTH MEETING.**

**ROLL CALL VOTE:**

<b>PRESIDENT RUSSELL</b>	<b>AYE</b>
<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>ABSENT</b>
<b>TRUSTEE EVANS</b>	<b>ABSENT</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 4, NAYS – 0, ABSENT – 3**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVE3D.**

**2. Snow Plowing and Maintenance Work Contracts**

President Russell presented revised contracts for Grant Township and Wauconda Township for snow plowing and mowing of roadsides.

Discussion followed.

**3. Acceptance of Resignations from Plan Commission Members Yvonne Maassel and Betty Sargent**

Two members of the Plan Commission have filed resignations with the Village. The Board of Trustees accepted these resignations with deepest regrets.

**MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY TRUSTEE PORTER TO ACCEPT THE RESIGNATIONS OF YVONNE MAASSEL AND BETTY SARGENT WITH REGRETS.**

**ROLL CALL VOTE:**

<b>PRESIDENT RUSSELL</b>	<b>AYE</b>
<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>ABSENT</b>
<b>TRUSTEE EVANS</b>	<b>ABSENT</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 4, NAYS – 0, ABSENT – 3**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

4. Appointment of Michael DeLillo to Plan Commission

President Russell reviewed a letter from Michael DeLillo with the Board of Trustees. The letter was a request from Mr. DeLillo to be considered for appointment to the Plan Commission.

President Russell introduced Michael DeLillo who addressed the Board of Trustees.

**MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE PORTER TO ACCEPT THE APPOINTMENT OF MICHAEL DELILLO BY VILLAGE PRESIDENT RUSSELL TO THE VILLAGE OF VOLO PLAN COMMISSION.**

<b>PRESIDENT RUSSELL</b>	<b>AYE</b>
<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>ABSENT</b>
<b>TRUSTEE EVANS</b>	<b>ABSENT</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>

**TRUSTEE WAGNER  
TRUSTEE WEGENER**

**ABSENT  
AYE**

**AYES – 4, NAYS – 0, ABSENT – 3**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

5. Grant for Water Quality Program

President Russell had included an excerpt from the letter the Village received from the Storm Water Management Commission in Response to our application for a grant to subsidize the monitoring of the water quality on Fish Lake and Fischer Lake. In the letter, the Stormwater Management Commission rejected the Village Application for a grant.

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WEGENER TO APPROVE THE PRESIDENT’S REPORT AS PRESENTED AND PLACE IT ON FILE. VOICE VOTE: ALL AYES.**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**ATTORNEY’S REPORT – VILLAGE ATTORNEY NANCY HARBOTTLE**

Village Attorney Nancy Harbottle stated that there was no report at this time except for the ordinances to be approved.

**ORDINANCES AND RESOLUTIONS TO BE CONSIDERED**

1. **ORDINANCE ESTABLISHING BUSINESS DISTRICT NO. 1**

Village Attorney Nancy Harbottle distributed copies of the “Business District No. 1 Plan- U.S. Route 12/Illinois Route 120” to the Board of Trustees then proceeded to review the document with the Board.

Mr. Greg Orput of Orput Companies, Inc. described the road improvements involved in the proposed Volo Village Marketplace.

**ORDINANCE #0-08-363 – AN ORDINANCE APPROVING A BUSINESS DISTRICT DEVELOPMENT PLAN FOR BUSINESS DISTRICT NO. 1 AND DEVELOPMENT PROJECT FOR VILLAGE**

**OF VOLO MARKET PLACE (ARCHON – MID AMERICA – ORPUT)**

**MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY TRUSTEE WEGENER TO APPROVE ORDINANCE #0-08-363 APPROVING A BUSINESS DISTRICT DEVELOPMENT PLAN FOR BUSINESS DISTRICT NO. 1 AND DEVELOPMENT PROJECT FOR VILLAGE OF VOLO MARKET PLACE**

**ROLL CALL VOTE:**

<b>PRESIDENT RUSSELL</b>	<b>AYE</b>
<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>ABSENT</b>
<b>TRUSTEE EVANS</b>	<b>ABSENT</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 4, NAYS – 0, ABSENT – 3**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**2. RESOLUTION APPROVING THE SALE OF CERTAIN PARCELS OF LAND FOR RIGHT OF WAY CONVEYANCE TO THE STATE OF ILLINOIS AND DEPARTMENT OF TRANSPORTATION**

Village Attorney Nancy Harbottle reviewed the resolution with the Board of Trustees.

Village Engineer Bud Reed offered his comments at this time.

**RESOLUTION #R-08-133 – RESOLUTION APPROVING THE SALE OF CERTAIN PARCELS OF LAND FOR RIGHT OF WAY CONVEYANCE TO THE STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION AND DIRECTING THE VILLAGE PRESIDENT AND VILLAGE CLERK TO EXECUTE AND DELIVER THE APPROPRIATE DOCUMENTS (ILLINOIS ROUTE 120/FISH LAKE ROAD AND ILLINOIS ROUTE 60/FISH LAKE ROAD**

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED**

**BY TRUSTEE BUSCHICK TO APPROVE RESOLUTION #R-08-133 – RESOLUTION APPROVING THE CONVEYANCE OF CERTAIN RIGHT OF WAY TO IDOT**

**ROLL CALL VOTE:**

<b>PRESIDENT RUSSELL</b>	<b>AYE</b>
<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>ABSENT</b>
<b>TRUSTEE EVANS</b>	<b>ABSENT</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 4, NAYS – 0, ABSENT – 3**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**3. APPROVAL OF AMENDED AND RESTATED SNOWPLOWING AND MOWING AGREEMENT – VILLAGE OF VOLO/GRANT TOWNSHIP**

This matter had been discussed previously at tonight's meeting.

**AMENDED AND RESTATED AGREEMENT BETWEEN THE TOWNSHIP OF GRANT AND THE VILLAGE OF VOLO (RELATIVE TO SNOWPLOWING AND MOWING OF ROADWAYS)**

**MOTION WAS MADE BY TRUSTEE WEGENER AND SECONDED BY TRUSTEE PORTER TO APPROVE THE AMENDED AND RESTATED AGREEMENT BETWEEN THE TOWNSHIP OF GRAN5T AND THE VILLAGE OF VOLO**

**ROLL CALL VOTE:**

<b>PRESIDENT RUSSELL</b>	<b>AYE</b>
<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>ABSENT</b>
<b>TRUSTEE EVANS</b>	<b>ABSENT</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 4, NAYS – 0, ABSENT – 3**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**4. APPROVAL OF AMENDED AND RESTATED SNOWPLOWING AND MOWING AGREEMENT – VILLAGE OF VOLO/WAUCONDA TOWNSHIP**

This matter had also been previously discussed at tonight's meeting.

**AMENDED AND RESTATED AGREEMENT BETWEEN THE TOWNSHIP OF WAUCONDA AND THE VILLAGE OF VOLO (RELATIVE TO SNOWPLOWING AND MOWING OF ROADWAYS)**

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WEGENER TO APPROVE THE AMENDED AND RESTATED SNOWPLOWING AND MOWING AGREEMENT – VILLAGE OF VOLO/WAUCONDA TOWNSHIP.**

**ROLL CALL VOTE:**

<b>PRESIDENT RUSSELL</b>	<b>AYE</b>
<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>ABSENT</b>
<b>TRUSTEE EVANS</b>	<b>ABSENT</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 4, NAYS – 0, ABSENT – 3**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**WEBSITE**

Village Technical Administrator Eric Tison reported that from the first week of January to tonight, there were 84 page views of the Home Rule page on the Village website. However, no inquiries had been received regarding the Home Rule information.

Voting information was also available through our website.

The IT bids for the new Municipal building will be accepted and opened on Thursday, January 10, 2008.

Discussion regarding road improvements for the Volo Village Marketplace followed.

Discussion involving Home Rule questions followed.

**MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY TRUSTEE PORTER TO TAKE THE MEETING INTO EXECUTIVE SESSION. VOICE VOTE: ALL AYES.**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE BUSCHICK TO RE-CONVENE THE BOARD OF TRUSTEE MEETING. VOICE VOTE: ALL AYES.**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

9:10 P.M.: Meeting was re-convened

Roll Call

Present: President Burnell Russell  
Trustee Buschick  
Trustee Porter  
Trustee Wegener

Absent: Trustee Crow  
Trustee Evfans  
Trustee Wagner

President Russell declared a quorum present.

**MOTION WAS MADE BY TRUSTEE PORTER AND SECONDED BY TRUSTEE WEGENER TO APPROVE THE SETTLEMENT AGREEMENT BETWEEN THE VILLAGE OF VOLO AND COMMONWEALTH EDISON COMPANY.**

**ROLL CALL VOTE:**

**PRESIDENT RUSSELL**

**AYE**

<b>TRUSTEE BUSCHICK</b>	<b>AYE</b>
<b>TRUSTEE CROW</b>	<b>ABSENT</b>
<b>TRUSTEE EVANS</b>	<b>ABSENT</b>
<b>TRUSTEE PORTER</b>	<b>AYE</b>
<b>TRUSTEE WAGNER</b>	<b>ABSENT</b>
<b>TRUSTEE WEGENER</b>	<b>AYE</b>

**AYES – 4, NAYS – 0, ABSENT – 3**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

**MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY TRUSTEE PORTER TO ADJOURN THE BOARD OF TRUSTEES MEETING. VOICE VOTE: ALL AYES.**

**PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

9:20 P.M.: Meeting was adjourned.

**MINUTES SUBMITTED BY** \_\_\_\_\_  
**Judith T. Rutishauser, Village Clerk**

**MINUTES APPROVED ON** \_\_\_\_\_