

**VILLAGE OF VOLO
MINUTES OF THE REGULARLY SCHEDULED
BOARD OF TRUSTEE MEETING
SEPTEMBER 11, 2007**

7:30 P.M.: Meeting was Called to Order
Pledge to the Flag
Roll Call

Present: President Burnell Russell
Trustee Buschick
Trustee Crow
Trustee Evans
Trustee Wagner
Trustee Wegener

Absent: Trustee Porter

President Russell declared a quorum present.

Other Staff in attendance were Village Administrator Ken Buchardt, Village Attorney Nancy Harbottle, Village Treasurer Cheryl Grolle, Village Technical Administrator Eric Tison, Village Clerk Judith Rutishauser and Plan Commission Chairperson Elizabeth Wertke. Also present were members of the public. (See attached sign in sheet.)

Village President Russell suggested to the Board of Trustees that the agenda be revised to allow agenda item "O. Ordinances and Resolutions to be Considered" to be moved to directly after the review of the minutes. There were no objections by the Board.

APPROVAL OF MINUTES

The minutes of the Board of Trustees meeting for August 14, 2007 were presented for review and approval. Errors were reviewed and corrected.

**MOTION WAS MADE BY TRUSTEE CROW AND SECONDED
BY TRUSTEE WEGENER TO APPROVE THE MINUTES AS
CORRECTED.
ROLL CALL VOTE:**

TRUSTEE BUSCHICK	ABSTAIN
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	ABSENT
TRUSTEE WAGNER	ABSTAIN
TRUSTEE WEGENER	AYE

AYES – 3, NAYS – 0, ABSENT – 1, ABSTAIN - 2

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

The minutes of the Board of Trustees meeting for August 28, 2007 were presented for review and approval.

MOTION WAS MADE BY TRUSTEE EVANS AND SECONDED BY TRUSTEE WAGNER TO APPROVE THE MINUTES AS PRESENTED.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	ABSENT
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT – 1

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

Ordinances and Resolutions to be Considered

1. Resolution Approving First Amended and Restated Trail Easement Agreement Between the Village of Volo and the Lake County Forest Preserve District

Village Attorney Nancy Harbottle explained to the Board that the Millennium Trail easement had to be moved approximately 14 feet north of the original plan.

Mr. William Davis of the Lake County Forest Preserve addressed the Board and thanked Volo for getting this change accomplished so the plans can move ahead for the Trail.

Short discussion followed.

MOTION WAS MADE BY TRUSTEE CROW AND SECONDED BY TRUSTEE WEGENER TO APPROVE RESOLUTION #R-07-130 – A RESOLUTION APPROVING FIRST AMENDED AND RESTATED TRAIL EASEMENT AGREEMENT BETWEEN THE VILLAGE OF VOLO AND THE LAKE COUNTY FOREST PRESERVE DISTRICT.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	ABSENT
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT – 1

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

TREASURER’S REPORT – VILLAGE TREASURER CHERYL GROLLE

STATEMENT OF ASSETS

General Fund	\$ 1,453,463.75
Water Operations Fund	101,793.34
Water Construction Fund	23,646.40
Impact Fee Fund	<u>3,479,021.21</u>
TOTAL VILLAGE ASSETS	\$5,057,924.70

TRUST & AGENCY OUTSTANDING SUMMARY

TOTAL	\$ 174,131.55
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RECEIPTS VS. EXPENDITURES SUMMARY

Total Receipts	\$ 953,691.36
Total Expenditures	<u>939,133.58</u>

NET INCOME - \$ 14,557.78

MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY TRUSTEE WAGNER TO ACCEPT THE STATEMENT OF ASSETS REPORT, THE TRUST & AGENCY OUTSTANDING SUMMARY AND THE RECEIPTS VS. EXPENDITURES SUMMARY AND PLACE THEM ON FILE. VOICE VOTE: ALL AYES. PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

ACCOUNTS PAYABLE SUMMARY

General Fund	\$ 246,606.67
Water Operations Fund	32,380.64
Water Construction Fund	1,223.00
Impact Fee Fund	<u>29,596.21</u>
TOTAL	\$ 309,806.52

MOTION WAS MADE BY TRUSTEE BUSCHICK AND SECONDED BY TRUSTEE WEGENER, TO PAY BILLS IN THE AMOUNT OF \$309,806.52.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	ABSENT
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT – 1

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

OFFICE REPORT – VILLAGE CLERK JUDITH RUTISHAUSER

A copy of the Office Report is attached.

MOTION WAS MADE BY TRUSTEE EVANS AND SECONDED BY TRUSTEE CROW TO ACCEPT THE OFFICE REPORT AS

PRESENTED. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

ADMINISTRATOR'S REPORT – VILLAGE ADMINISTRATOR KEN BUCHARDT

The Village Administrator's Report was reviewed by the Board.

Village Administrator Ken Buchardt reported that 75 people had been recruited for the 2007 Special Census and of that 75, 40 were chosen to be tested for employment as enumerators for the Census Bureau.

**MOTION WAS MADE BY TRUSTEE CROW AND SECONDED BY TRUSTEE WAGNER TO ACCEPT THE REPORT BY THE VILLAGE ADMINISTRATOR AND PLACE IT ON FILE.
VOICE VOTE: ALL AYES.
PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.**

COMMENTS FROM VILLAGE RESIDENTS

A Village resident inquired about the parking signs to be posted on Volo Village Road. President Russell responded that when the painting of the lines on the street had been completed, the Village will post additional signs regarding parking on Volo Village Road.

COMMENTS FROM GUESTS OUTSIDE VILLAGE

Mr. Richard Hartman asked about additional costs for the construction of the bike trail. President Russell responded.

PRESIDENT'S REPORT

1. Striping Traffic and Parking Lines

B & B Coatings had been contacted and began painting the lines on Volo Village Road on Sunday. They plan to finish by Wednesday.

2. Light at Volo Village Road and Route 120 (East End)

President Russell had contacted Hucker Electric to repair the light which has been inoperable for some time. The Village will have the light repaired then contact Lakes Region Sanitary District for

reimbursement.

3. Snow Plowing Contract Revisions

Gratz Outdoor Services, who does the plowing for the Village has presented a revised contract for snow plowing services for the snow season of November 2007-April, 2008. The contract price would stay the same with the exception of an additional monthly surcharge of \$200.00 to be added due to rising costs in fuel, labor, salt and other operating costs.

Village Attorney Nancy Harbottle requested that the Board table approval of this item until the next meeting so that it would be properly identified on the agenda.

MOTION WAS MADE BY TRUSTEE CROW AND SECONDED BY TRUSTEE WEGENER TO TABLE THE REVISED CONTRACT WITH GRATZ OUTDOOR SERVICES.

ROLL CALL VOTE:

TRUSTEE BUSCHICK	AYE
TRUSTEE CROW	AYE
TRUSTEE EVANS	AYE
TRUSTEE PORTER	ABSENT
TRUSTEE WAGNER	AYE
TRUSTEE WEGENER	AYE

AYES – 5, NAYS – 0, ABSENT – 1

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

MOTION WAS MADE BY TRUSTEE WAGNER AND SECONDED BY TRUSTEE EVANS TO ACCEPT THE REPORT OF THE VILLAGE PRESIDENT. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

President Russell advised that there was a second proposed contract from Gratz Outdoor Services for plowing and mowing the entrance road to the north water tower and mowing the roadsides in the Village of Volo at a rate of \$70.00 per plow and \$60.00 per hour for mowing (with a 4 hour minimum).

ATTORNEY'S REPORT – VILLAGE ATTORNEY NANCY HARBOTTLE

Village Attorney Nancy Harbottle had no report at this time.

PLANNER'S REPORT – VILLAGE PLANNER JON WILDENBERG

Due to the absence of Village Planner Wildenberg, there was no report.

ENGINEER'S REPORT – VILLAGE ENGINEER BUD REED

Due to the absence of Village Engineer Reed, there was no report.

WEBSITE – VILLAGE TECHNICAL ADMINISTRATOR ERIC TISON

A copy of Village Technical Administrator Eric Tison's report is attached.

COMMENTS FROM BOARD MEMBERS

There were no comments at this time.

DISCUSSION WITH ARCHITECT ROBISON ABOUT MUNICIPAL FACILITY

Village President Russell and Village Administrator Ken Buchardt displayed the exterior finishes which had been selected for the new Village Hall.

ADJOURNMENT

MOTION WAS MADE BY TRUSTEE EVANS AND SECONDED BY TRUSTEE WAGNER TO ADJOURN THE BOARD OF TRUSTEE MEETING. VOICE VOTE: ALL AYES.

PRESIDENT RUSSELL DECLARED THE MOTION APPROVED.

8:05 P.M.: Meeting was adjourned.

MINUTES SUBMITTED BY _____
Judith T. Rutishauser, Village Clerk

MINUTES APPROVED ON _____