

Pool Permit Requirements



How can I submit a permit application?

Required paperwork shown below can be dropped off at Village Hall (500 S Fish Lake Rd, Volo, IL 60073) Monday-Friday from 8am until 4pm. After hours they can be submitted via our utility payment drop-box located outside of Village Hall. Applications can also be submitted electronically via email to building@villageofvolo.com

What do I need to obtain a Pool Permit?

- Village of Volo Building Permit Application
- HOA Approval Letter
- Copy of the plat of survey showing pool location (hand drawn is acceptable) & dimensions labeled
- Detailed Description of Project
 - Pool Control Panel Information, Pool Pump Information, Pool Filter Information, Pool Heater Information, Pool Lights Information, Pool Sanitizer Information, Pool Cover Information (ASTM F 1346 Compliant), Normac Riser Info for Gas Line
- Copy of Electricians License (if new electrical is being run)
- Pool Specification/Dig Sheet (Inground)

Pool code regulations to keep in mind:

- Pool larger than 250 sq ft or deeper than 24 inches requires a permit
- Any accessory structure cannot occupy more that 15% of the back yard area (from back of house to property line(s))
- Any accessory structure must be set no less than 5' from side property lines and must be set no less than 10' from back property line
- All pools must be surrounded with a fence **no less** than 48 inches in height (See HOA for specific fence type requirements)
- Pools cannot be installed above or below a ComEd service line
- Pools cannot be installed in a drain or utility easement
- Check with the HOA for your specific subdivision on additional rules/requirements that may apply (i.e., Pool Types)
- Pools must maintain 5' distance from edge of pool to any underground electric
- If the pool has a gate it needs to be self-closing from the inside
- Needs to have a dedicated electrical circuit, ground fault protected (GFCI) and a disconnect